

**REGULAR MEETING  
OF  
JACKSON MUNICIPAL AIRPORT AUTHORITY  
BOARD OF COMMISSIONERS**

**February 25, 2019**

**I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM**

**II. INVOCATION**

**III. APPROVAL OF BOARD NOTICES**

- A. Notice Rescheduling February 2019 Pre-Work Session from Friday, February 15, 2019 at 12:00 Noon to Friday, February 15, 2019 at 9:00 a.m.

**IV. APPROVAL AND EXECUTION OF MINUTES**

- A. Regular Work Session of the Board of Commissioners, January 24, 2019.
- B. Regular Meeting of the Board of Commissioners, January 28, 2019.

**V. PUBLIC COMMENTS**

**VI. REPORTS**

**A. Report from the Chairman**

**B. Chief Executive Officer**

- 1. Airport Project Manager Summary, Period Ending January 31, 2019  
.....Page 1
- 2. Airport Activity Statistics Report, Period Ending January 31, 2019  
.....Page 19

**C. Attorney**

**VII. ACTION ITEMS**

**A. Financial Matters**

**1. Financial Reports for January 2019:**

- (a) Balance Sheet: Accept.....Page 32
- (b) Income Statement: Accept.....Page 34
- (c) Claims Docket for January 2019: Approve.....Page 36

**2. Early Issue.....Page 39**

**B. Construction Projects**

- 1. Rehabilitation of Taxiway Alpha, Phase 2, JAN: Authorization to amend the current project budget; Approval of additional engineering, design, and related service costs; and Approval of a revised project budget (Kimley-Horn)...Page 41**

**C. Procurements**

- 1. Equipment and Vehicle Purchases for Fiscal Year 2019, JMAA: Authorization to Purchase one (1) Vehicle for the Airport Operations Division and one (1) vehicle for the Maintenance Division; and Approval to purchase three (3) pieces of equipment (2 bush hogs and 1 tractor-mounted edger) for the Maintenance Division.....Page 45**

**D. Service Agreements**

- 1. Terminal Modernization Program Feasibility Study, JAN: Authorization to Award the professional services agreement (Alliance Architects).....Page 48**
- 2. Jackson Metro Aeroplex Infrastructure Improvements – East Metro Corridor, JAN: Authorization to publish a Request for Qualifications (RFQ); Approval of the estimated engineering services budget; and Approval of the budget for this phase of the project.....Page 53**
- 3. Passenger Boarding Bridge Replacement at Aircraft Gate No. 2 – East Concourse, JAN: Authorization to publish a Request for Qualifications (RFQ); Approval of the estimated engineering service budget; and Approval of the budget for this design phase of the project.....Page 56**

**E. Grants**

**F. Other Matters**

1. Amend and Renew Lease and Concession Agreement, JMAA: Authorization (i) to amend current Shoe Shine Lease and Concession Agreement to include additional terms; and (ii) extend the term of the Agreement, as amended, with the Shoe Shine Doctor for one year with an option to extend the contract for a second year at JMAA's sole discretion (Darrell Cousins d/b/a/ The Shoe Shine Doctor).....Page 59
  
2. Amend the General Fixed Base Operations Lease and Operating Agreement, JMAA: Authorization to (i) amend the current General Fixed Base Operations Lease and Operating Agreement between Hawkins Jet Center, LLC and the Jackson Municipal Airport Authority; (ii) provide in the proposed amendment that HJC pays its current annual lease rate for HJC's hangars, with the first payment due upon the completion of renovations; and (iii) allow HJC to exercise a five (5) year lease agreement extension (Hawkins Jet Center, LLC).....Page 61
  
3. CEO Carl D. Newman, A.A.E. Travel to Washington, D.C. to attend the National Infrastructure Advisory Council (NIAC) Quarterly Meetings: Approval of Travel and a Determination that the Travel will be Beneficial to JMAA.....Page 66

**G. New Business**

**VIII. ADJOURNMENT**