

**RESCHEDULED REGULAR MONTHLY MEETING OF JACKSON MUNICIPAL
AIRPORT AUTHORITY BOARD OF COMMISSIONERS
FEBRUARY 24, 2016**

I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

The Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (the “Authority” and “JMAA”) convened its Rescheduled February 2016 Monthly Board Meeting in the Community Room, Main Terminal Building, Jackson-Medgar Wiley Evers International Airport (“JAN”), in Jackson, Mississippi, at 3:30 p.m. on Wednesday, February 24, 2016 (the “Meeting”), pursuant to proper notice. A copy of the Notice is attached as an Exhibit to the February 24, 2016 Rescheduled Board Meeting Minutes.

Chairman Rosie L.T. Pridgen, Ph. D., presided, called the Meeting to order at 3:30 p.m. and called the roll of Commissioners.

The following Commissioners were present, in person, during roll call, for a quorum at the Board Meeting:

Rosie L.T. Pridgen, Ph.D., Commissioner and Chairman
LaWanda D. Harris, Commissioner
Vernon W. Hartley, Sr., Commissioner
Evelyn O. Reed, Commissioner

The following Commissioner was present, telephonically, at the Board Meeting:

Pastor James L. Henley, Jr., Commissioner and Vice Chairman

Chairman Dr. Pridgen announced that a quorum was present at the Meeting, as required by the Bylaws of the Authority, and announced that the Meeting would proceed with discussion of the Agenda (the “Agenda”) for the Rescheduled February 2016 Monthly Meeting of the Board scheduled for 3:30 p.m. on Wednesday, February 24, 2016 in the Community Room, Main Terminal Building, Jackson-Medgar Wiley Evers International Airport (“JAN”), in Jackson, Mississippi. The following other persons were also present at the Meeting:

Carl D. Newman, A.A.E., JMAA’s Chief Executive Officer
Perry Miller, JMAA’s Chief Operating Officer
John L. Walker, Esq., Walker Group, PC, Attorneys at Law
Kevin Bass, Esq., Walker Group, PC, Attorneys at Law
Regina May, Esq., The May Law Firm, PLLC Attorneys at Law
John Richard May, Jr., Esq., The May Law Firm, PLLC
And persons listed on [EXHIBIT A: Sign in Sheet for 2-24-16](#)

II. INVOCATION

Vice Chairman Pastor James L. Henley, Jr., gave the Invocation.

III. APPROVAL AND EXECUTION OF JANUARY 21, 2016 REGULAR WORK SESSION; JANUARY 25, 2016 REGULAR BOARD MEETING; AND FEBRUARY 8, 2016 SPECIAL MEETING MINUTES AND RESCHEDULED FEBRUARY 24, 2016 BOARD MEETING NOTICE

- A. Regular Work Session of the Board of Commissioners, January 21, 2016
- B. Regular Meeting of the Board of Commissioners, January 25, 2016
- C. Special Meeting of the Board of Commissioners, February 8, 2016
- D. Notice of the Rescheduling of the Regular Monthly Board Meeting of the Board of Commissioners of the Jackson Municipal Airport Authority from Monday, February 22, 2016 at 4:00 p.m., to Wednesday, February 24, 2016 at 3:30 p.m.

RESOLUTION CY-2016-11

APPROVAL AND EXECUTION OF THE MINUTES FOR THE JANUARY 2016 MEETINGS AND FEBRUARY 8, 2016 SPECIAL MEETING

After discussion and review and upon the motion made by Commissioner Harris, seconded by Commissioner Hartley, the Minutes of the Regular Work Session, January 21, 2016; the Regular Board Meeting, January 25, 2016; and the Special Meeting, February 8, 2016 were approved by the affirmative votes of all Commissioners present, and the following resolution was made and entered.

RESOLVED, that the Board hereby approves the Minutes of the Regular Work Session, January 21, 2016; the Regular Board Meeting, January 25, 2016; and the Special Meeting, February 8, 2016, as presented, and directs that said Minutes be filed in the appropriate Minute Book and Records of the Authority.

Yeas: Harris, Hartley, Henley, Pridgen, Reed

Nays: None

Abstentions: None

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RESOLUTION CY-2016-12

APPROVAL OF THE NOTICE OF THE RESCHEDULING OF THE FEBRUARY 22, 2015 REGULAR MONTHLY BOARD MEETING TO FEBRUARY 24, 2016

After discussion and review, and upon the motion made by Commissioner Reed,

seconded by Commissioner Hartley, and approved by the affirmative vote of all Commissioners present, the following resolution was made and entered.

RESOLVED, that the Board hereby approves the Notice of the Rescheduling of the February 22, 2016 Regular Monthly Board Meeting to February 24, 2016 and directs the filing of said Notices in the appropriate Minute Book and Records of the Authority.

Yeas: Harris, Hartley, Henley, Pridgen, Reed

Nays: None

Abstentions: None

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IV. PUBLIC COMMENTS

Mr. Kirk Colton of RCI addressed the Board and announced RCI's intentions to protest the awarding of the Landscaping Maintenance Service contract, Project 011-15, located at page 47 of the Packet, to Simply Southern Solutions, Inc.

V. REPORTS

A. Chairman Dr. Pridgen

Chairman Dr. Pridgen, as her report, issued a challenge, discovered by her on February 24, 2016 during her daily reading, from Philippians Chapter 4, Verse 8. Her challenge to JMAA's Board, Staff and Partners was that as they define, re-define and refine excellence, in all they do daily, remember to fix their thoughts on what is true, and honorable and right.

B. Chief Executive Officer

1. Kelly Elliott

Mr. Carl D. Newman, CEO, first recognized Mr. Kelly Elliott, Aviation Operations Manager, who recently returned to JMAA after being deployed for several months. The Commissioners and JMAA's Staff all applauded and thanked Mr. Elliot for his service.

2. Airport Awards

Mr. Newman announced that the Jackson-Medgar Wiley Evers International Airport has been recognized as being in the top three (3) of the nineteen (19) airports in its category for excellence in staff training. The Commissioners and JMAA's Staff all applauded the award.

3. David Wynn

Mr. Newman recognized Mr. David Wynn, Federal Security Director for the Jackson-Medgar

Wiley Evers International Airport, and thanked him and his Staff for their presence at the Board Meeting.

Next, Mr. Newman addressed comments to the Board, as he went through Agenda items and made references to supporting documentation in the Packet for February 24, 2016 (“Meeting Packet”). The Meeting Packet is attached as an Exhibit, to the February 24, 2016 Rescheduled Regular Board Meeting Minutes.

| | |
|--|----------------|
| <i>1. Airport Project Manager Summary, Period Ending</i> January 31, 2016..... | <i>Page 1</i> |
| <i>2. Airport Activity Statistics Report, Period Ending</i> January 31, 2016..... | <i>Page 14</i> |

C. Attorney

1. Resolution Opposing Pending Litigation to Abolish, Etc. The Jackson Municipal Airport Authority.

RESOLUTION CY-2016-13

RESOLUTION OF THE JACKSON MUNICIPAL AIRPORT AUTHORITY’S BOARD OF COMMISSIONERS OPPOSING THE PASSAGE OF SENATE BILL 2162 AND ANY OTHER LEGISLATION AUTHORIZING THE TAKE-OVER OF THE CITY OF JACKSON’S AIRPORTS AND THE ABOLITION OF THE JACKSON MUNICIPAL AIRPORT AUTHORITY

Upon motion by Commissioner Reed, seconded by Commissioner Hartley, the following **RESOLUTION** was introduced, considered, and approved at a duly convened regular meeting of the Jackson Municipal Airport Authority’s Board of Commissioners by a vote of 5-0-0.

WHEREAS, since 1928 the City of Jackson, Mississippi has invested in an airport system comprised of Hawkins Field, a general aviation airport, and what is now known as the Jackson-Medgar Wiley Evers International Airport, named in honor of slain Civil Rights icon and pioneer, Medgar Wiley Evers; and

WHEREAS, the City of Jackson, Mississippi purchased land in Rankin County, Mississippi, which was subsequently annexed into the corporate limits of the City of Jackson, Mississippi and which is where the Jackson-Medgar Wiley Evers International Airport is currently located; and

WHEREAS, in February 1960, the Jackson, Mississippi City Council passed a Resolution in accordance with State law creating the Jackson Municipal Airport Authority (JMAA) to (1) hire a professional aviation staff and (2) provide oversight for the City of Jackson’s airport system; and

WHEREAS, JMAA is governed by a Board consisting of five (5) Commissioners appointed by the Mayor of the City of Jackson and confirmed by the Jackson, Mississippi City Council; and said

Board of Commissioners has the duty and responsibility of hiring a professional aviation staff to run the Jackson-Medgar Wiley Evers International Airport and the Hawkins Field Airport, both of which are located in the City of Jackson; and

WHEREAS, during the 2016 Regular Session of the Mississippi Legislature, Senate Bill 2162 has been filed in the Mississippi Senate abolishing JMAA and creating a new management structure and Board comprised of nine (9) members, only one of which will be directly chosen by an elected representative of the City of Jackson, to own, operate, and manage the Jackson-Medgar Wiley Evers International Airport and the Hawkins Field Airport; and

WHEREAS, JMAA is well-managed and fiscally sound as evidenced by the 2015 Refinancing of Twenty-Four Million Dollars (\$24,000,000.00) of JMAA Bonds with Trustmark National Bank, creating almost Four Million Dollars (\$4,000,000.00) in net present value debt repayment savings; and

WHEREAS, there exists no valid business reason for passage of Senate Bill 2162 or any other legislation authorizing the take-over of the Jackson-Medgar Wiley Evers International Airport and the Hawkins Field Airport or the replacement of JMAA's Board of Commissioners with a new board, whose composition disenfranchises the citizens of Wards 1 through 7 of the City of Jackson, Mississippi; and

WHEREAS, JMAA's Board of Commissioners unanimously oppose and denounce Senate Bill 2162 and any other legislation authorizing the take-over of the City of Jackson's airports, changing the names of the City of Jackson's airports, or changing the management structure of the Jackson-Medgar Wiley Evers International Airport and Hawkins Field Airport.

IT IS, THEREFORE, RESOLVED that the Jackson Municipal Airport Authority's Board of Commissioners opposes and denounces Senate Bill 2162, House Bill 721, and any other legislation authorizing the take-over of the City of Jackson's airports, changing the names of the City of Jackson's airports, or changing the management structure of the Jackson-Medgar Wiley Evers International Airport and Hawkins Field Airport by creating a new management structure and Board against the will of the citizens of Wards 1 through 7 of the City of Jackson, Mississippi, and which disenfranchises Jacksonians.

IT IS, THEREFORE, FURTHER RESOLVED, that the Chairman of the Jackson Municipal Airport Authority's Board of Commissioners, Rosie L. T. Pridgen, Ph.D., shall announce the adoption of this Resolution in a press release and Jackson Municipal Airport Authority Staff shall transmit copies of this Resolution to Mississippi Governor Phil Bryant; Mississippi Lieutenant Governor Tate Reeves; and Speaker of the Mississippi House of Representatives Philip Gunn, and to each member of the Mississippi Legislature.

Yeas: Hartley, Henley, Harris, Pridgen, Reed

Nays: None

Abstentions: None

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- 2. Attorney Walker announced that there are some additional matters that the Board may want to address during an Executive Session. Therefore, he recommended that Chairman Dr. Pridgen present those for consideration at the end of the Agenda.

VI. ACTION ITEMS

A. Financial Matters

1. Financial Reports for January 2016:

- a. Balance Sheet: Accept.....Page 27
- b. Income Statement: Accept.....Page 28

RESOLUTION CY-2016-14

RESOLUTION ACCEPTING/APPROVING JANUARY 2016 FINANCIAL REPORTS

Upon motion by Commissioner Hartley, seconded by Commissioner Reed, the following **RESOLUTION** was made and approved by unanimous vote.

WHEREAS, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority") reviewed and considered the Authority’s Balance Sheet and Income Statement (“the Financial Reports”) for the month and period ending January 31, 2016, which was included in the Packet, pages 27-30, and was distributed to the Board prior to the February 24, 2016 Rescheduled Regular Monthly Meeting of the Board.

IT IS THEREFORE, RESOLVED that the Board hereby accepts and approves the January 2016 Financial Reports: Balance Sheet and Income Statement for January, 2016.

Yeas: Hartley, Henley, Harris, Pridgen, Reed
Nays: None
Abstentions: None

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- c. Claims Docket for January, 2016: Approve.....Page 31

Vice Chairman Pastor Henley referenced claim Number 49942, payment to the Madison County Chamber of Commerce, and asked if that organization is supporting the legislation to abolish, etc. the Jackson Municipal Airport Authority. Commissioner Harris agreed that there should be no payments to any “Partner” that does not oppose the legislation. The Board then held discussion concerning tabling payments to the Madison County Chamber of Commerce and all “Partners” until JMAA receives knowledge from each partner concerning its position on the legislation to abolish, etc. the Jackson Municipal Airport Authority.

There was further discussion by the Board concerning whether paying dues to the Greater Jackson Chamber Partnership should be tabled until its position on the legislation to abolish, etc. the Jackson Municipal Airport Authority is obtained.

MOTION TO HOLD DUES PAYMENTS TO ALL "PARTNERS" UNTIL JMAA HAS CONTACTED EACH ENTITY FOR ITS POSITION CONCERNING LEGISLATION TO ABOLISH, ETC. JMAA.

The Board considered the **MOTION** by Commissioner Harris, seconded by Vice Chairman Pastor Henley, to hold all dues payments to "Partners" included in the Claims Docket, until each "Partner" is contacted and JMAA learns its position concerning legislation to abolish, etc. JMAA. The motion failed by vote of 2-3-0.

Yeas: Harris, Henley

Nays: Hartley, Pridgen Reed

Abstentions: None

Mr. Newman commented that JMAA has a great partnership with the Greater Jackson Chamber Partnership and it has helped JMAA out in many instances. Therefore, it would be best not to hinder that relationship in any manner.

The Board further discussed this issue.

RESOLUTION CY-2016-15

RESOLUTION APPROVING THE CLAIMS DOCKET FOR THE MONTH AND PERIOD ENDING JANUARY 31, 2016 EXCEPT FOR THE DUES PAYMENT TO THE MADISON COUNTY CHAMBER OF COMMERCE, CLAIM NUMBER 049942

Upon motion by Commissioner Reed, seconded by Commissioner Hartley, the following **RESOLUTION** was made and approved by majority vote of 3-1-1.

WHEREAS, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority") has reviewed and considered the Authority's Claims Docket ("Claims") for the month and period ending January 31, 2016, which was included in the Packet, pages 31-35, and was distributed to the Board prior to the February 24, 2016 Rescheduled Regular Monthly Meeting of the Board; and

WHEREAS, claim number 049942, the \$489.00 payment to the Madison County Chamber of Commerce, will be removed from the Claims Docket, pending contact with the Madison County Chamber of Commerce to ascertain its position as to the Takeover Legislation.

IT IS THEREFORE, RESOLVED that the Board hereby authorizes payment of the Claims Docket in the amount of \$476,775.37. Claim number 049942, \$489.00 payment to the Madison County Chamber of Commerce, shall be removed from the January 31, 2016

Claims Docket and the Madison County Chamber of Commerce shall be contacted to ascertain its position as to the Takeover Legislation.

Yeas: Hartley, Pridgen, Reed

Nays: Henley

Abstentions: Harris

2. Early Issues

None

B. Service Agreements

1. *Financial Advisory Services, JMAA: Authorize Agreement (Public Financial Managements, Inc.).....Page 36*

Mr. Newman, CEO, informed the Board that Staff will not present this request at this time. It will be presented at a later date.

2. *Electrical Distribution System and Best Management Practices Evaluation: JMAA: Authorize Agreement (Raymond Nutall, P.E.).....Page 40*

Mr. Miller, COO, informed the Board that respondent BLV Engineering, which has a Mississippi registration, provided a brochure only in response to the written solicitation as to this project and that was not responsive to the solicitation.

Mr. Newman then informed the Board that EJES, Incorporated, the engineering firm that JMAA contracted with to perform ad hoc services, was not retained to provide the type services involved in this project. Further, he stated that the ad hoc contract was for emergency situations or other situations that need to be addressed quickly. The services needed as to the Electrical Distribution System, etc. project are best suited to be performed by a firm that previously provided these type services.

Mr Miller informed that Board that the solicitations for this project were distributed all over the Southern Region of the United States.

Mr. Newman informed the Board that there were five (5) firms that responded appropriately to the written solicitation and the quotes submitted ranged from \$8,500.00 to \$515,000.00.

RESOLUTION CY-2016-16

RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH RAYMOND NUTALL, P.E.

Upon motion by Commissioner Hartley, seconded by Commissioner Reed, the following **RESOLUTION** was made and approved by a majority vote 4-1-0.

WHEREAS, JMAA’s Staff is requesting authority to execute a professional services agreement with Raymond Nutall, P.E., a sole proprietor, of Houston, Texas, to conduct an evaluation of the electrical distribution systems, airfield lighting systems, and current electrical maintenance procedure at the Jackson-Medgar Wiley Evers International Airport (“JAN”) and Hawkins Field Airport (“HKS”); and

WHEREAS, the cost for the services and related expenses are not to exceed the amount of \$35,000.00; and

WHEREAS, the Board finds that such request, which is explained in the Memorandum dated February 2, 2016, found at pages 40-46 of the Meeting Packet, ought to be granted, to which there is attached Raymond Nutall’s Summary of Qualifications.

IT IS THEREFORE, RESOLVED that the Board authorizes Jackson Municipal Airport Authority (“JMAA”) Staff to execute a professional services agreement with Raymond Nutall, P.E., a sole proprietor, of Houston, Texas, to conduct an evaluation of the electrical distribution systems, airfield lighting systems, and current electrical maintenance procedure at the Jackson-Medgar Wiley Evers International Airport (“JAN”) and Hawkins Field Airport (“HKS”) for an amount not to exceed \$35,000.00; and

IT IS THEREFORE, FURTHER RESOLVED, the Board finds that such request is fully explained in the Memorandum dated February 2, 2016, found at pages 40-46 of the Meeting Packet, to which there is attached Raymond Nutall’s Summary of Qualifications.

Yeas: Hartley, Harris, Pridgen, Reed

Nays: Henley

Abstentions: None

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3. *Landscaping Maintenance Services, JAN: Authorize Agreement (Simply Southern Solutions, Inc.).....Page 47*

The Board discussed the protest presented as to this proposed service agreement by Mr. Kirk Colton of RCI during Public Comments earlier in the meeting.

After extended discussion by the Board, Commissioner Reed moved to table the request of JMAA’s Staff to execute a non-professional services agreement with Simply Southern Solutions, Inc., located at pages 47-49 of the Meeting Packet, until the Board receives additional information concerning the protest to the proposed non-professional service agreement with Simply Southern Solutions, Inc., and Commissioner Harris seconded the motion.

After further discussion by the Board, Commissioner Reed withdrew her motion to table the request of JMAA’s Staff to execute a non-professional service agreement with Simply Southern Solutions,

Inc.

Next, Mr. Newman, CEO pulled from the Agenda the request of JMAA’s Staff to authorize it to enter into a non-professional service agreement with Simply Southern Solutions, Inc.

4. Landscaping Maintenance Services, East Metro: Authorize Agreement (McField Lawn Services, LLC).....Page 50

RESOLUTION CY-2016-17

RESOLUTION AUTHORIZING THE EXECUTION OF A NON-PROFESSIONAL SERVICE AGREEMENT WITH MCFIELD LAWN SERVICE, LLC (“MCFIELD”),

Upon motion by Commissioner Reed, seconded by Commissioner Hartley, the following **RESOLUTION** was made and approved by a unanimous vote.

WHEREAS, the Board has considered the request of JMAA’s Staff for authority to execute a non-professional service agreement with McField Lawn Service, LLC (“McField”), a minority owned business, located in Jackson, Mississippi, to provide landscaping services on approximately 70 acres of the Jackson Municipal Airport Authority’s (“JMAA”) property, along the East Metro Parkway, for a fixed annual price of \$24,000.00; and

WHEREAS, the term of the proposed agreement is for two (2) calendar years, from the date of execution, for a term fixed total agreement price of \$48,000.00; and

WHEREAS, the Board finds that such request, which is explained in the Memorandum dated February 9, 2016, at pages 50-52 of the Meeting Packet, ought to be granted.

IT IS THEREFORE RESOLVED, that JMAA’s Staff is authorized to execute a non-professional service agreement with McField Lawn Service, LLC (“McField”), a minority owned business, located in Jackson, Mississippi, to provide landscaping services on approximately 70 acres of the Jackson Municipal Airport Authority’s (“JMAA”) property, along the East Metro Parkway, for a fixed annual price of \$24,000.00; and

IT IS THEREFORE, FURTHER RESOLVED, that the term of the proposed agreement is for two (2) calendar years, from the date of execution, for a term fixed total agreement price of \$48,000.00. The Board finds that such request is fully explained in the Memorandum dated February 2, 2016, at pages 50-52, of the Meeting Packet.

Yeas: Hartley, Henley, Harris, Pridgen, Reed
Nays: None
Abstentions: None

February 24, 2016

5. Project Management Support, JMAA: Authorize Solicitations for Proposals

RESOLUTION CY-2016-18

RESOLUTION AUTHORIZING JMAA TO PUBLISH A REQUEST FOR QUALIFICATIONS (RFQ) FOR PROJECT MANAGEMENT SUPPORT SERVICES

Upon motion by Commissioner Hartley, seconded by Commissioner Reed, the following **RESOLUTION** was made and approved by a unanimous vote.

WHEREAS, JMAA’s Staff is requesting authority to publish a Request for Qualifications (RFP) for Project Management Support Services (PMSS) in support of over twenty (20) distinct projects, identified in the 2016 Capital Improvement Program (CIP) and the JMAA Strategic Plan. These projects will be undertaken at both the Jackson-Medgar Evers International Airport (JAN) and the Hawkins Field Airport (HKS); and

WHEREAS, the Board finds that such request, which is explained in the Memorandum dated February 1, 2016, at pages 53-56 of the Meeting Packet, ought to be granted.

IT IS THEREFORE RESOLVED, that JMAA’s Staff is authorized to publish a Request for Qualifications (RFP) for Project Management Support Services (PMSS) in support of over twenty (20) distinct projects, identified in the 2016 Capital Improvement Program (CIP) and the JMAA Strategic Plan. These projects will be undertaken at both the Jackson-Medgar Evers International Airport (JAN) and the Hawkins Field Airport (HKS). The Board finds that such request is fully explained in the Memorandum dated February 1, 2016, at pages 53-56 of the Meeting Packet.

Yeas: Hartley, Henley, Harris, Pridgen, Reed
Nays: None
Abstentions: None

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C. Construction Projects

D. Procurements

- 1. Single Source Procurement of Civil Treatment Textbooks and Training Manuals, JMAA: Approve Purchase (Employment Learning Innovations, Inc.).....Page 57*

RESOLUTION CY-2016-19

RESOLUTION AUTHORIZING THE PURCHASE OF TEXTBOOKS AND TRAINING MANUALS FROM EMPLOYMENT LEARNING INNOVATIONS, INC.

(“ELI”) AS A SINGLE SOURCE ITEM

Upon motion by Commissioner Reed, seconded by Commissioner Hartley, the following **RESOLUTION** was made and approved by a unanimous vote.

WHEREAS, the Board has considered the request of JMAA’s Staff for authority to purchase textbooks and training manuals from Employment Learning Innovations, Inc. (“ELI”), a Georgia Corporation, as a Single Source Item purchase pursuant to Mississippi Code of 1972, Section 31-7-13 (m)(viii); and

WHEREAS, the purchase price of the manuals is \$8,291.76 and there are no commercially available substitute for these manuals; and

WHEREAS, the Board finds that such request, which is explained in the Memorandum dated February 5, 2016, the signed noncompetitive certificate and ELI’s price quote, at pages 57-61 of the Meeting Packet, ought to be granted.

IT IS THEREFORE RESOLVED, that JMAA’s Staff is authorized to purchase textbooks and training manuals from Employment Learning Innovations, Inc. (“ELI”), a Georgia Corporation, as a Single Source Item purchase pursuant to Mississippi Code of 1972, Section 31-7-13 (m)(viii); and

IT IS THEREFORE FURTHER RESOLVED, that the purchase price of the manuals is \$8,291.76 and there are no commercially available substitute for these manuals, and the Board finds that such request is fully explained in the Memorandum dated February 5, 2016, the signed noncompetitive certificate and Eli’s price quote, at pages 57-61 of the Meeting Packet

Yeas: Hartley, Henley, Harris, Pridgen, Reed

Nays: None

Abstentions: None

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D. Grants

None

E. Other Matters

- 1. JMAA FY 2016 Operating and Maintenance Budget: Authorize Amendment.....Page 62*

Vice Chairman Pastor Henley and Commissioner Harris stated that it was their belief that when the Board considered the FY 2016 Budget, the Board directed that all JMAA employees receive a minimum of \$10.00 per hour salary, effective October 1, 2015.

Therefore, the requested budget amendment should provide for all JMAA employees receiving a minimum salary of \$10.00 per hour.

Mr. Newman informed the Board that a \$10.00 per hour salary for all JMAA's employees is not included in this requested budget amendment. According to Mr. Newman, currently a new study is being conducted to determine the appropriate salaries of all employees considering the marketplace. Mr. Newman further informed the Board that the study will be completed as quickly as possible, by either the end of April or the beginning of May and it will include a \$10.00 per hour minimum salary.

The Board further discussed this issue. Afterwards, Chairman Dr. Pridgen requested a motion as to the request to amend the budget.

RESOLUTION CY-2016-20

RESOLUTION AUTHORIZING FY 2016 OPERATING AND MAINTENANCE BUDGET AMENDMENT

Upon motion by Commissioner Hartley, seconded by Commissioner Reed, the following **RESOLUTION** was made and approved by a majority vote 2-1-2.

WHEREAS, the Board has considered the request of JMAA's Staff for authority to amend the FY2016 Operating and Maintenance Budget by realigning approved funds among various expense accounts. The realignment will consist of increasing legal and consulting fees and other expense accounts that may not have sufficient funds to cover projected expenses and reducing expense accounts with excess funds; and

WHEREAS, the requested budget amendment does not request any additional funds.

WHEREAS, the Board finds that such request, which is explained in the Memorandum dated February 4, 2016, at page 62 of the Meeting Packet, ought to be granted.

IT IS THEREFORE RESOLVED, that JMAA's Staff is authorized to amend the FY2016 Operating and Maintenance Budget by realigning approved funds among various expense accounts. The realignment will consist of increasing legal and consulting fees and other expense accounts that may not have sufficient funds to cover projected expenses and reducing expense accounts with excess funds.

IT IS THEREFORE FUTHER RESOLVED, that regarding this amendment, no additional funds are being requested and the Board finds that such request is fully explained in the Memorandum dated February 4, 2016, at page 62 of the Meeting Packet.

Yeas: Pridgen, Reed

Nays: Hartley

Abstentions: Harris, Henley

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2. Board Travel

None

OPEN SESSION

Commissioner Reed then moved that the Board go into a Closed Session to discuss whether to go into an Executive Session to consider matters that she believed can be discussed in Executive Session, and Commissioner Hartley seconded the motion.

The Board by a vote of 5-0-0, resolved that the session be closed. Chairman Dr. Pridgen asked all, except Mr. Carl D. Newman, CEO, Mr. Perry Miller, COO, attorneys from Walker Group, PC and The May Law Firm, to leave the room.

All present, with the exceptions noted, were directed to vacate the room; this was done.

The Board went into Closed Session at 4:51 p.m.

CLOSED SESSION

Commissioner Reed then moved that the Board enter into Executive Session to discuss one (1) potential litigation matter and one (1) personnel matter. Commissioner Hartley seconded the motion to enter Executive Session, and the Commissioners voted 5-0-0 to enter Executive Session for the stated purposes.

The Closed Session ended at 4:59 p.m.

OPEN SESSION

Chairman Dr. Pridgen then invited all persons outside the room to re-enter, some did.

Chairman Dr. Pridgen then stated in Open Session that the Board, during Closed Session, voted to enter into Executive Session to consider one (1) potential litigation matter and one (1) personnel matter.

Chairman Dr. Pridgen asked all present, with the exception of Mr. Carl D. Newman, CEO, Mr. Perry Miller, COO, attorneys from Walker Group, PC and The May Law Firm, to leave the room.

The Board terminated the teleconference participation of Vice Chairman Pastor Henley at this point.

The Board went into Executive Session at 5:01 p.m.

EXECUTIVE SESSION

During the Executive Session, the Board discussed one (1) personnel matter and one (1) potential litigation matter.

Mr. Carl D. Newman, CEO, Mr. Perry Miller, COO, and the attorneys from Walker Group and The May Law Firm were asked to leave the room at 6:20 regarding one (1) personnel matter.

The Board took no action on any of the matters discussed during Executive Session.

Upon motion by Commissioner Harris, seconded by Commissioner Reed, and unanimous approval (4-0-0), the Executive Session was ended at 6:31 p.m.

Chairman Dr. Pridgen invited all persons outside the room to re-enter; some did, and Chairman Dr. Pridgen announced that the meeting was once again open.

OPEN SESSION

All persons outside the room were invited to rejoin the meeting in open session; some persons present outside the room re-entered.

Open Session reconvened at 6:34 p.m.

The Board re-connected the teleconference participation of Vice Chairman Pastor Henley at this point.

Chairman Dr. Pridgen announced that the meeting was once again open. Chairman Dr. Pridgen then announced that during Executive Session the Board discussed matters regarding one (1) potential litigation matter and one (1) personnel matter and the Board took no action on those matters during executive session.

- 3. New Business**
 - 1. Chief Executive Officer's Salary**

RESOLUTION CY-2016-21

RESOLUTION REGARDING OF JACKSON MUNICIPAL AIRPORT AUTHORITY'S CHIEF EXECUTIVE OFFICER'S SALARY

Upon motion by Commissioner Hartley, seconded by Commissioner Reed, the following **RESOLUTION** was made and approved by majority vote (4-1-0).

WHEREAS, based upon the Board's annual evaluation of Carl D. Newman, CEO, Mr. Newman is entitled to a monthly salary increase in the amount of \$500.00, effective March 1, 2016.

IT IS THEREFORE, resolved that the salary of Carl D. Newman, CEO, is increased \$500.00, per month, effective March 1, 2016.

Yeas: Hartley, Harris, Pridgen, Reed

Nays: Henley

Abstentions: None

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Vice Chairman Pastor Henley stated the he voted against raising the salary of the Chief Executive Officer because JMAA did not increase to \$10.00 per hour the salary of all JMAA employees, which would increase the salary of only four (4) current JMAA employees.

Appreciation was expressed for Mr. Newman's work since he became the Chief Executive Officer. Further, Mr. Newman was requested by the Commissioners, present at the meeting, to work as diligently and quickly as possible to increase to \$10.00 per hour the minimum salary for all JMAA's employees.

VII. ADJOURNMENT

Thereafter, it was moved by Commissioner Hartley, seconded by Commissioner Reed, and resolved by a majority vote 4-0-1 (Vice Chairman Pastor Henley abstained) that the meeting of the Board be ADJOURNED at 6:39 p.m.

Respectfully submitted,

Rosie L.T. Pridgen, Ph. D., Commissioner and Chairman

Pastor James L. Henley, Jr., Commissioner and Vice Chairman

Ms. LaWanda D. Harris, Commissioner

Mr. Vernon W. Hartley, Sr., Commissioner

Ms. Evelyn O. Reed, Commissioner