

**SPECIAL MEETING OF JACKSON MUNICIPAL
AIRPORT AUTHORITY BOARD OF COMMISSIONERS
JANUARY 10, 2015**

I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

The Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (the “Authority” and “JMAA”) convened its Special Meeting in the Community Room, Main Terminal Building, Jackson-Medgar Wiley Evers International Airport (“JAN”), in Jackson, Mississippi, at 7:31 a.m. on January 10, 2015 (the “Meeting”), pursuant to proper notice. A copy of the Notice is attached as an [Exhibit](#) to the January 10, 2015 Special Meeting Minutes.

Chair LaWanda Harris, presiding, called the Meeting to order at 7:31 a.m., and called the roll of Commissioners.

The following Commissioner were present in person at the Meeting.

LaWanda D. Harris, Commissioner and Chair
Vernon W. Hartley, Sr., Commissioner and Vice Chair
Evelyn O. Reed, Commissioner

The following Commissioners participated in the Meeting telephonically:

Dr. Rosie L.T. Pridgen, Commissioner

Chair Harris announced that a quorum was present at the Meeting, as required by the Bylaws of the Authority, and announced that the Meeting would proceed with discussion of the Agenda (the “Agenda”) for the Special Monthly Meeting of the Board scheduled for 7:00 a.m. on Saturday, January 10, 2015 in the Community Room, Main Terminal Building, Jackson-Medgar Wiley Evers International Airport (“JAN”), in Jackson, Mississippi. The following other persons were also present at the Meeting.

Bonnie Wilson, JMAA Chief Operating Officer
John L. Walker, Esq. Walker Group, PC Attorneys at Law
Cindy Crotchett, JMAA Executive Assistant
And persons listed on [EXHIBIT A: Sign in Sheet for 1-10-15](#)

II. INVOCATION

John L. Walker, Esq. gave the invocation.

III. APPROVAL OF JANUARY 10, 2015 SPECIAL MEETING NOTICE

RESOLUTION CY-2015-1

APPROVAL OF JANUARY 10, 2015 SPECIAL MEETING NOTICE

After discussion and review and upon the motion made by Vice Chair Hartley, seconded by Commissioner Reed and approved by the affirmative vote of all Commissioners present, the following resolution was made and entered.

RESOLVED, that the Board hereby approves the January 10, 2015 Special Meeting notice and directs that said notice be filed in the appropriate minute book and records of the Authority.

Yeas: Harris, Hartley, Pridgen, Reed

Nays: None

Abstentions: None

January 10, 2015

IV. PUBLIC COMMENTS

None.

V. ACTION ITEMS

Chair Harris directed the Board's attention to the following agenda items and asked for the Board's consideration of them.

A. Other Matters

- 1. *Amendment Employment Contract of Carl Newman, CEO, as to health insurance benefits***

RESOLUTION CY-2015-2

RESOLUTION APPROVING AN AMENDMENT OF THE EMPLOYMENT CONTRACT BETWEEN JMAA AND CARL D. NEWMAN, CEO, REGARDING HEALTH INSURANCE BENEFITS AND AUTHORIZING CHAIR LAWANDA D. HARRIS TO EXECUTE THE CONTRACT AMENDMENT

Upon motion by Commissioner Reed, seconded by Vice Chair Hartley the following **RESOLUTION** was made and unanimously approved by all Commissioners participating in the meeting.

WHEREAS, the employment contract between the Jackson Municipal Airport Authority (JMAA) and Mr. Carl D. Newman, Chief Executive Officer, provides that JMAA will provide medical insurance for Mr. Newman; and

WHEREAS, Mr. Newman's current medical insurance coverage will terminate on January 15, 2015; however, beginning on January 16, 2015, Mr. Newman will not be able to receive medical insurance coverage under JMAA's group health coverage; and

WHEREAS, Mr. Newman, in order to have continuous medical insurance coverage, will be required to purchase COBRA health insurance coverage effective January 16, 2015 and maintain said coverage until he receives health insurance coverage pursuant to JMAA's group health insurance policy;

WHEREAS, the monthly premium for Mr. Newman COBRA'S health insurance coverage will be in the approximate amount of \$1,900.00.

NOW, THEREFORE, BE IT RESOLVED, the Board authorizes: (i) the amendment of JMAA's employment contract with Mr. Newman to provide for Mr. Newman to receive reimbursement for the amount paid by him for COBRA insurance premiums, until such time as he receives health insurance coverage pursuant to JMAA's group health insurance policy; and (ii) Chair Lawanda D. Harris to execute said amendment to the employment contract between JMAA and Mr. Newman.

Yeas: Harris, Hartley, Pridgen, Reed

Nays: None

Abstentions: None

Date: January 10, 2015

2. *Approval of CEO Carl Newman's attendance of AAAE Aviation Issues Annual Conference January 9-15, 2015 in Big Island Hawaii and payment of his registration fee and some of his associated travel expenses.*

RESOLUTION CY-2015-3

RESOLUTION APPROVING CHIEF EXECUTIVE OFFICER CARL D. NEWMAN'S TRAVEL TO AND PARTICIPATION IN THE AMERICAN ASSOCIATION OF AIRPORT EXECUTIVES' 29TH ANNUAL CONFERENCE AND PAYMENT OF SOME OF HIS ASSOCIATED EXPENSES

Upon motion by Vice Chair Hartley, seconded by Commissioner Reed, the following **RESOLUTION** was made and unanimously approved by all Commissioners participating in the meeting.

WHEREAS, The AMERICAN ASSOCIATION OF AIRPORT EXECUTIVES (AAAE) Aviation Issues Annual Conference has served as the preeminent gathering of aviation professionals for nearly three decades, bringing together top-level officials from government and all segments of the aviation industry for in-depth discussions of key issues and charting the course for the Washington agenda in 2015; and

WHEREAS, The 2015 conference will offer a unique, multi-day format with unparalleled opportunity for direct engagement and exchange with decision makers and industry leaders, as well as Washington officials from Capitol Hill, Federal Aviation Administration (FAA) and Transportation Safety Administration (TSA) regarding a multitude of issues of importance to the Jackson Municipal Airport Authority (JMAA), as set forth in the Agenda for the 2015 Conference, attached to the Minutes of the January 10, 2015, Regular Board Meeting Minutes, including Congress' undertaking the Federal Aviation Administration's reauthorization process in early 2015; and

WHEREAS, Mr. Carl D. Newman, JMAA CEO, currently serves as the Second Vice Chairman of the American Association of Airport Executives (AAAE), Executive Committee. As Second Vice Chair, Mr. Newman's presence is required at the 29th Annual Aviation Issues Conference. Association business meetings will be held immediately prior to the conference session, requiring Mr. Newman to be in attendance at the conference locale from January 9-15, 2015; and

WHEREAS, the current Travel Policy for the Board ("Travel Policy"), states that no travel outside the continental limits of the United States on behalf of the Authority shall be permitted by an employee, to include the CEO, at the Authority's expense without specific prior approval by the Board and a determination by the Board that such travel would be extremely beneficial to the Authority; and

WHEREAS, the Board has considered the foregoing and has considered the benefits which will accrue to the Authority regarding Mr. Newman's attendance at the 2015 AAAE Aviation Issues Annual Conference; and

WHEREAS, AAAE is paying the costs for Mr. Newman's air travel and hotel accommodations; and

WHEREAS, Mr. Newman will incur expenses for conference registration fees in the amount of \$810.00, as well as any other travel related expenses, including meals and incidentals; and

WHEREAS, the Travel Policy For Airport Authority Staff adopts the per diem rates established by the U.S. General Services Administration which provides for per diems for "Isle of Hawaii: Other" at \$107.00 per day for meals; and, \$27.00 per day for incidentals; and

WHEREAS, the Board of Commissioners of JMAA recommends the reimbursement of conference registration fees in the amount of \$810.00, and payment of Per Diem rates for meals and incidentals, per the JMAA Travel Policy For Airport Authority Staff, to Carl D. Newman, CEO, as to his attendance and participation in the 2015 AAAE Aviation Issues Annual Conference January 9-15, 2015 in Big Island Hawaii for the reasons cited above.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby (i) finds and determines that the attendance and participation of Carl D. Newman, CEO, in the 2015 AAAE Aviation Issues Annual Conference, January 9 to 15, 2015 Big Island Hawaii, will be extremely

beneficial to the Authority for the reasons cited above, (ii) approves and authorizes payment and reimbursement to Mr. Newman for registration fees of \$810.00, and (iii) approves and authorizes payment of Per Diem rates to Mr. Newman for meals and incidentals, per the JMAA Travel Policy For Airport Authority Staff Revised: March 21, 2014: Paragraph 3. Subparagraph 3.1 in order for Carl D. Newman, CEO, to attend and participate in the 2015 AAAE Aviation Issues Annual Conference as described above, all in accordance with the Travel Policy of JMAA.

Yeas: Harris, Hartley, Pridgen, Reed

Nays: None

Abstentions: None

Date: January 10, 2015

VI. ADJOURNMENT

Thereafter, it was moved by Commissioner Reed, seconded by Vice Chair Hartley and unanimously resolved that the meeting of the Board be ADJOURNED at 7:46 a.m.

Respectfully submitted,

Ms. LaWanda D. Harris, Chair

Mr. Vernon W. Hartley, Sr., Vice Chair

Ms. Evelyn O. Reed, Commissioner

Pastor James L. Henley, Jr., Commissioner

Dr. Rosie L.T. Pridgen, Commissioner