

**REGULAR MONTHLY MEETING OF  
JACKSON MUNICIPAL AIRPORT AUTHORITY  
BOARD OF COMMISSIONERS  
June 23, 2014**

**I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM**

The Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (the “Authority” or “JMAA”) met in the Community Room, Main Terminal Building, Jackson-Medgar Wiley Evers International Airport (“JAN”), in Jackson, Mississippi, at 4:04 p.m. on Monday, June 23, 2014 (the “Meeting”), pursuant to proper notice.

Vice Chairman Evelyn Reed, presided, called the Meeting to order at 4:04 p.m., and called the roll of Commissioners.

The following Commissioners were present in person at the Meeting.

Evelyn O. Reed, Vice Chairman  
Vernon W. Hartley, Sr., Commissioner  
Jeffery A. Stallworth, Commissioner  
LaWanda D. Harris, Commissioner  
Pastor James Henley, Jr., Commissioner and Chairman was “present” via telephone conference (the audio recording of proceedings is included as a part of the minutes of this meeting; an mp3 file playable on Windows media Player)

The following other persons were also present at the Meeting. (Also, see **Exhibit A** to these minutes containing names of all additional attendees signing the attendance sheet.).

Dirk B. Vanderleest, JMAA Chief Executive Officer  
Bonnie Wilson, JMAA Chief Operating Officer  
John L. Walker, Jr., Attorney at Walker Group, P.C.  
Phillip J. Brookins, Attorney at Walker Group, P.C.  
Regina Quinn, Attorney at May Law Firm  
John May, Attorney at May Law Firm

**II. INVOCATION**

Commissioner Stallworth offered a prayer.

**III. APPROVAL AND EXECUTION OF MINUTES**

**A. Special Meeting of the Board of Commissioners, May 22, 2014**

**RESOLUTION CY-2014-73**

**APPROVAL AND EXECUTION OF MAY MINUTES**

After discussion and review and upon motion made by Commissioner Henley, seconded by Commissioner Hartley, and unanimously approved by the affirmative votes of all Commissioners, the following resolution was made and entered.

**RESOLVED**, that the Board hereby approves the Minutes of the Special Meeting of the Board of Commissioners held on May 22, 2014, as presented, and directs that said minutes be filed in the appropriate minute book and records of the Authority.

**IV. PUBLIC COMMENTS**

None

Commissioner Hartley made special note of the presence of Attorneys Regina Quinn and John May of the May Law Firm.

**V. REPORTS**

**A. Chief Executive Officer**

Mr. Vanderleest noted the following reports contained in the **Packet for 6-23-14** distributed prior to the meeting and exhibited with these minutes.

- 1. Airport Project Manager Summary, Period Ending May 31, 201....Page 1<sup>1</sup>.*

Mr. Vanderleest noted that there has been significant progress in apron work; also that he is looking forward to getting approvals for grants.

- 2. Airport Activity Statistics Report, Period Ending May 31, 2014.....Page 17*
- 3. Employee and Organizational Recognitions ..... Page 31*

Mr. Vanderleest next recognized and presented JMAA's Employee of Month for June, Ms. Shandra Fortune, Human Resources Specialist, Department of Human Resources. She was applauded by Board in her absence.

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<sup>1</sup> Page # refers to page number in the meeting packet.

## **B. ATTORNEY**

Attorney John Walker noted that the *JMAA v. Hatch Mott MacDonald / IMS* arbitration concluded on June 12, 2014; Mr. Woodrow Wilson, Jr. did an excellent job testifying on behalf of JMAA; the arbitrators have requested final briefings from the attorneys for the parties and after the briefs are submitted a decision will be issued within thirty (30) days...

### **RESOLUTION CY-2014-74**

#### **RESOLUTION REGARDING WG AND MLF LEGAL ASSIGNMENTS**

Upon motion by Commissioner Reed, Seconded by Commissioner Hartley, the following **RESOLUTION** was made and unanimously approved

Regarding the following identified matters and projects contained in the December 31, 2013, Baker Donelson (“BD”) memo as to the status of existing matters and projects being handled by BD, Walker Group (WG) shall immediately begin handling the following numbered existing matters and projects:

4. Construction Projects

(m) Hawkins Pavement Overlay

(r] Lighting Assessment Services at Jackson-Medgar Wiley Evers International Airport

5. Economic Development

19. Service Agreements

Further pursuant to the Board’s 12/19/13 resolution all new matters and projects of any nature arising after 12/19/13 shall be assigned to and handled by WG and WG is authorized, in its discretion, to associate additional/other attorneys/law firms, including BD, regarding particular new matters that may arise upon giving JMAA notice of such association.

Regarding the above identified existing matters and projects and new matters and projects, WG is authorized to use the services of the May Law Firm (MLF).

**SO RESOLVED.**

## **VI. ACTION ITEMS.**

Vice Chair Reed then proceeded with the proposed action items on the agenda.

**RESOLUTION CY-2014-75**

**RESOLUTION DIRECTING INVESTIGATING AND ESTABLISHING A LOCAL DBE – TYPE PROGRAM AS POSSIBLE**

Upon motion by Commissioner Reed, Seconded by Commissioner Hartley the following **RESOLUTION** was made and unanimously approved

**WHEREAS**, the Board has previously discussed its desire to pursue developing a local DBE – type program similar to those observed at Memphis and Atlanta airports and wishes to proceed therewith, it is resolved that JMMA management shall obtain or construct a survey and, in consultation with Board counsel, the May Law Firm and Mr. Jack Thomas take actions to establish such a program in conformity with all applicable laws if possible.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby unanimously Resolves that JMAA staff and counsel take such actions to establish a local DBE - type program as expeditiously as practical

**A. FINANCIAL MATTERS.**

1. Financial Reports for May 2014:
  - a) Balance Sheet: Accept ..... **Page 32**
  - b) Income Statement: Accept ..... **Page 33**

Chairman Pastor Henley requested an explanation concerning vehicle maintenance costs. Mr. Vanderleest explained that some of vehicle repair costs were covered by insurance. Then Mr. Gary Cohen explained about insurance reimbursements and information presented on the income statement showing that reimbursements have been posted as credits when received.

- c) Claims Docket for May 2014: Approve ..... **Page 36**

**RESOLUTION CY-2014-76**

**RESOLUTION ACCEPTING MAY FINANCIAL REPORTS**

Upon motion by Commissioner Henley, Seconded by Commissioner Stallworth, the following **RESOLUTION** was made and unanimously approved

**WHEREAS**, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority") has reviewed and considered the Balance Sheet, Income Statement (the "Financial Reports") and Claims ("Claims") for the Authority for the month and period ending May 2014 included in the Packet , pages 32-42, distributed to the Board prior to the June 23, 2014, Regular Meeting of the Board, and incorporated herein by reference;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby unanimously accepts and approves the Financial Reports and authorizes payment of the Claims in the amount \$976,903.02.

## **B. SERVICE AGREEMENTS**

### *1. Property and Casualty Insurance Brokerage Services, JMAA*

#### **RESOLUTION CY-2014-77**

#### **RESOLUTION AS TO JMAA UTILIZING THE PORTER'S INSURANCE AGENCY TO SECURE INSURANCES NEEDED BY JMAA**

Upon motion by Commissioner Henley, Seconded by Commissioners Harris and Stallworth, the following **RESOLUTION** was made and unanimously approved

**RESOLVED**, that the Jackson Municipal Airport Authority ("JMAA") effective immediately shall utilize the Porter's Insurance Agency, Inc., ("PIA") of Jackson, Mississippi to secure all insurances needed by JMAA; and

**RESOLVED, FURTHER**, that PIA is authorized, in its discretion, to associate additional/ other insurance agencies regarding securing insurances coverages needed by JMAA; and

**RESOLVED, FURTHER**, the JMAA Board of Commissioners ("Board") approves and authorizes the negotiation and execution by the Chief Executive Officer of any needed agreements between JMAA and PIA, in such form and to contain such standard and customary terms and conditions in order for PIA to secure all insurances needed by JMAA; and

**FURTHER RESOLVED** that the SouthGroup, the insurance agency previously used by JMAA, is instructed and authorized to disclose to PIA any work product, confidential and/ or privileged documents, files, etc., either hard copy or electronic, and/or data and information requested by PIA as to any past and/or current insurance policies secured for JMAA by the South Group.

Mrs. Gaylia Porter introduced herself, her agency PIA - established and working in the Jackson area for 30+ years - and her assistant Ms. LaToya Porter and stated her pleasure to be working with JMAA.

Mr. Vanderleest then invited the Board's attention to memoranda and recommendations concerning the following Construction Projects and procurements noting salient points and costs from the referenced memoranda relating to each project.

**G. CONSTRUCTION PROJECTS**

*1. JMAA Project No. 005-09 Storm Water Drainage Improvements, JAN: Award Contract (Hemphill Construction Company, Inc.) .....Page 43*

**RESOLUTION CY-2014-78**

**RESOLUTION APPROVING AND AUTHORIZING CONTRACT WITH HEMPHILL CONSTRUCTION COMPANY, INC. FOR STORM WATER DRAINAGE IMPROVEMENT**

Upon motion by Commissioner Hartley, Seconded by Commissioner Stallworth, the following **RESOLUTION** was made and unanimously approved

**WHEREAS**, Staff is recommending award of the contract to Hemphill Construction Company, Inc., ("Hemphill") of Florence, Mississippi in the amount of \$3,739,240.00 as the apparent lowest and best bidder.

**WHEREAS**, the Board has reviewed the Memorandum dated June 12, 2014 at pages 43-48 of the packet, and considered the recommendations therein by the staff of the Authority and finds that the recommendation and costs are warranted and should be accepted for the best interests of JMAA;

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby authorizes the staff to award contract to Hemphill Construction Company, Inc., ("Hemphill") of Florence, Mississippi in the amount of \$3,739,240.00 as the apparent lowest and best bidder for storm water drainage improvement.

*2. JMAA Contract No. 014-11, Airport Security and Access Control Systems Improvements; Premises Distribution System: Approve Change Order No. 4 (Webster Electric Co., Inc.) ..... Page 49*

**RESOLUTION CY-2014- 79**

**RESOLUTION APPROVING AND AUTHORIZING CHANGE ORDER NO. 4 TO CONTRACT WITH WEBSTER ELECTRIC CO. INC. (“WEBSTER”) FOR AIRPORT SECURITY AND ACCESS CONTROL SYSTEM IMPROVEMENTS; PREMISES DISTRIBUTION SYSTEM**

Upon motion by Commissioner Hartley, Seconded by Commissioner Stallworth, the Following **RESOLUTION** was made and unanimously approved

**WHEREAS**, Staff is requesting authority to execute Change Order No. 4 to the construction contract with Webster Electric Co., Inc. (“Webster”) for the Airport Security and Access Control Systems Improvements, Premises Distribution System project and Change Order No. 4 includes: (i) demolition and new construction for an access control pedestal and protective bollards at Vehicle Gate No. 8; (ii) procurement and installation of two equipment cabinets for the Level Four Information Distribution Frame (IDF); and (iii) extension of the contract time by no more than 250 calendar days to allow for the construction of a Central Intermediate Distribution Frame (CIDF) under a separate contract and Change Order No. 4 will increase the authorized contract amount by \$66,364.96 for a new contract total of \$4,557,722.96.

**WHEREAS**, the Board has reviewed the Memorandum concerning the proposed Change Order dated June 11, 2014 at pages 49-53 of the packet, and considered the discussions and recommendations therein by the staff of the Authority and finds that the recommendation and costs are warranted and should be accepted.

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby authorizes the staff to execute Change Order No. 4 to the construction contract with Webster Electric Co., Inc. (“Webster”) for the Airport Security and Access Control Systems Improvements, Premises Distribution System project and to thereby increase the authorized contract amount by \$66,364.96 for a new contract total of \$4,557,722.96...

*3. JMAA Project No. 014-11-A, Airport Security and Access Control Systems Improvements – Central IDF Construction; JAN: Award Contract (Webster Electric Co., Inc.) .....Page 54*

**RESOLUTION CY-2014- 80**

**RESOLUTION APPROVING AND AUTHORIZING CONTRACT WITH WEBSTER ELECTRIC CO. INC. (“WEBSTER”) FOR AIRPORT SECURITY AND ACCESS CONTROL SYSTEM IMPROVEMENTS -CENTRAL IDF CONSTRUCTION**

Upon motion by Commissioner Hartley, Seconded by Commissioner Stallworth, the following **RESOLUTION** was made and unanimously approved

**WHEREAS**, Staff, with the concurrence of JMAA's project engineer, The Faith Group, LLC, recommends awarding contract to Webster as the lowest and best bidder at a contract amount of \$399,688.16 within the allocated amount of \$400,000;

**WHEREAS**, the Board has reviewed the Memorandum concerning the proposed contract dated May 16, 2014 at pages 54-56 of the packet, and considered the discussions and recommendations therein by the staff of the Authority and finds that the recommendation and costs are warranted and should be accepted for the best interests of JMAA;

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby authorizes the staff to award contract to Webster as the lowest and best bidder at a contract amount of \$399,688.16.

#### **D. PROCUREMENTS**

*1. Maintenance Utility Vehicles, JAN and HKS: Authorize  
Purchase of New Utility Vehicles (Deviney Equipment) .....Page 57*

#### **RESOLUTION CY-2014- 81**

#### **RESOLUTION APPROVING AND AUTHORIZING PURCHASE OF UTILITY VEHICLES FROM DEVINEY EQUIPMENT**

Upon Motion by Commissioner Harris, Seconded by Commissioner Stallworth and adopted on the affirmative vote of all Commissioners

**WHEREAS**, Staff of JMAA is requesting authority to purchase three (3) new Kubota RTVX1100CWL utility vehicles for the Maintenance Department to replace one 1999 Ford F150, one 2002 Ford Ranger, and one John Deere Gator ATV; the vehicles will be acquired through state contract vendor, Deviney Equipment Co. of Clinton, Mississippi and the total cost of the three (3) new utility vehicles is \$63,879.02.

**WHEREAS**, the Board of Commissioners has reviewed and considered the memorandum and documents dated May 13, 2014, appearing at pages 57-70 of the packet and finds that the purchase is proper and ought be done,

**IT IS THEREFORE RESOLVED** that Staff of JMAA is authorized and approved to purchase three (3) new Kubota RTVX1100CWL utility vehicles for the Maintenance Department to replace one 1999 Ford F150, one 2002 Ford Ranger, and one John Deere Gator ATV with the new vehicles to be acquired through state contract vendor, Deviney Equipment Co. of Clinton, Mississippi at the total cost of the three (3) new utility vehicles is \$63,879.02.



2. *Local and Long Distance Telephone Service, JMAA:  
Authorize Agreement (Southern Telecommunications  
Company, LLC)*..... Page 71

**RESOLUTION CY-2014- 82**

**RESOLUTION APPROVING AND AUTHORIZING AGREEMENT FOR  
TELEPHONE SERVICE WITH SOUTHERN TELECOMMUNICATIONS  
COMPANY, LLC**

Upon Motion by Commissioner Harris, Seconded by Commissioner Stallworth and adopted on the affirmative vote of all Commissioners

**WHEREAS**, Staff is requesting authority to execute a service agreement with Southern Telecommunications Company, LLC (“STC”) of Jackson, Mississippi to provide local and long distance telephone services to the Jackson-Medgar Wiley Evers International Airport and Hawkins Field Airport with the proposed term of the agreement being month-to-month at JMAA’s option and the agreement will begin July 15, 2014, at the expiration date of JMAA’s current agreement with AT&T.

**WHEREAS**, the Board of Commissioners has reviewed and considered the memorandum and documents dated June 12, 2014, appearing at pages 71 et seq of the packet with addendum and finds that the procurement is advisable and ought be done,

**IT IS THEREFORE RESOLVED** that Staff of JMAA is authorized and approved to execute a service agreement with Southern Telecommunications Company, LLC (“STC”) of Jackson, Mississippi to provide local and long distance telephone services to the Jackson-Medgar Wiley Evers International Airport and Hawkins Field Airport with the proposed term of the agreement being month-to-month at JMAA’s option.

**E. GRANTS**

None

**F. OTHER**

1. *Airport Use Permit and Lease Agreement, JAN:  
Authorize Execution (American Airlines Group, Inc.)* .....Page 73

**RESOLUTION CY-2014 - 83**

**RESOLUTION APPROVING AND AUTHORIZING AGREEMENT FOR  
AIRPORT USE PERMIT AND LEASE AGREEMENT WITH AMERICAN  
AIRLINES**

Upon Motion by Commissioner Hartley, Seconded by Commissioner Stallworth and adopted on the affirmative vote of all Commissioners

**WHEREAS**, Staff is requesting authority to negotiate and execute a new Airport Use Permit and Lease Agreement with American Airlines Group, Inc. (“AA”) at Jackson-Medgar Wiley Evers International Airport (“JAN”) with the effective date of the agreement to be July 1, 2014; current rental rates (\$77.89/square foot per annum) as established by the Board of Commissioners at the Regular Meeting, August 26, 2013; and aircraft landing fees (\$2.71/ 1,000 pounds landed weight) as established by the Board of Commissioners at the Regular Meeting March 24, 2014 will be applied to this agreement.

**WHEREAS**, the Board of Commissioners has reviewed and considered the memorandum dated June 11, 2014, appearing at pages 73-74 of the packet and finds that the staff request should be granted,

**IT IS THEREFORE RESOLVED** that Staff of JMAA is authorized and approved to execute a new Airport Use Permit and Lease Agreement with American Airlines Group, Inc. (“AA”) at Jackson-Medgar Wiley Evers International Airport (“JAN”) with the effective date of the agreement to be July 1, 2014 upon the stated terms.

*2. Lost or Abandoned Property, JMAA:  
Authorize Disposal of Property..... Page 75*

**RESOLUTION CY-2014-84**

**RESOLUTION AUTHORIZING DISPOSAL OF LOST OR ABANDONED PROPERTY ITEMS**

Upon Motion by Commissioner Hartley, Seconded by Commissioner Stallworth and adopted on the affirmative vote of all Commissioners

**WHEREAS**, Staff is seeking authorization to dispose of lost or abandoned property items in accordance with JMAA’s Lost or Abandoned Property Policy adopted September 24, 2007.

**WHEREAS**, the Board of Commissioners has reviewed and considered the memorandum dated June 4, 2014, appearing at pages 75-76 of the packet and finds that the staff request should be granted,

**IT IS THEREFORE RESOLVED** that Staff of JMAA is authorized and approved to dispose of lost or abandoned property items identified in Exhibit A at pages 77-80 of the packet in accordance with JMAA’s Lost or Abandoned Property Policy adopted September 24, 2007.

*3. Obsolete Information Technology Equipment, JMAA:  
Authorize Disposal of Equipment .....Page 81*

**RESOLUTION CY-2014-85**

**RESOLUTION AUTHORIZING DISPOSAL OF OBSOLETE COMPUTER EQUIPMENT**

Upon Motion by Commissioner Hartley, Seconded by Commissioner Stallworth and adopted on the affirmative vote of all Commissioners

**WHEREAS**, The Jackson Municipal Airport Authority (JMAA) has accumulated computer and communication equipment and peripherals that are now obsolete and no longer of value to JMAA.

**WHEREAS**, those items are listed on the schedule attached as Exhibit A at page 82 of the packet. Staff has inspected all the equipment and has determined that the items listed are no longer necessary to the operations of JMAA and have no marketable value and Staff is recommending that JMAA write these items off its books as obsolete and of no value and dispose of as many of them as possible through intergovernmental sales and transfers pursuant to Miss. Code Ann. § 31-7-13 (m) (vi) to a governmental entity/governmental entities approved by the Board of Commissioners.

**WHEREAS**, the Board of Commissioners has reviewed and considered the memorandum dated June 12, 2014, appearing at page 81 of the packet and finds that the staff request should be granted,

**IT IS THEREFORE RESOLVED** that Staff of JMAA is authorized and approved to dispose of obsolete computer equipment in accordance with Mississippi law and the Policies and Procedures of JMAA.

**RESOLUTION CY-2014-86**

**RESOLUTION ADOPTING POLICY FOR DISPOSAL OF SURPLUS PROPERTY BY INTERGOVERNMENTAL SALES AND TRANSFERS**

Upon Motion by Commissioner Hartley, Seconded by Commissioner Henley and adopted on the affirmative vote of all Commissioners

The following **RESOLUTION** was adopted.

**RESOLVED** that the Board of Commissioners of the Jackson Municipal Airport Authority (JMAA) hereby adopts the following Policy for JMAA

**JACKSON MUNICIPAL AIRPORT AUTHORITY  
POLICY FOR DISPOSAL OF SURPLUS PROPERTY BY  
INTERGOVERNMENTAL SALES AND TRANSFERS**

The policy of the Jackson Municipal Airport Authority ("JMAA") is to dispose of property which is no longer necessary to the operations of JMAA, and has no marketable value through intergovernmental sales and transfers pursuant to Miss. Code Ann. § 31-7-13 (m)(vi) whenever possible.

In that the Jackson-Medgar Wiley Evers International Airport and Hawkins Field Airport are within the City of Jackson, Mississippi, it is further the policy of JMAA, to first offer all such property to the City of Jackson, Mississippi through sales and transfers pursuant to Miss. Code Ann. § 31-7-13 (m)(vi), before making it available to any other federal agency or authority, another governing authority or state agency of the State of Mississippi, or any state agency or governing authority of another state through intergovernmental sale or transfer pursuant to Miss. Code Ann. § 31-7-13 (m)(vi).

Any such previously described property which is not disposed of through intergovernmental sales and transfers pursuant to Miss. Code Ann. § 31-7-13 (m)(vi) will be disposed of in accordance with Mississippi law and the Policies and Procedures of JMAA.

3. *Early Issues and Board  
Travel.....Page 83*

**RESOLUTION CY-2014-87**

**RESOLUTION APPROVING TRAVEL EXPENSES, ADVANCES AND EARLY  
ISSUES**

Upon Motion by Commissioner Henley, Seconded by Commissioner Harris and adopted on the affirmative vote of all Commissioners

The following **RESOLUTION** was adopted

**RESOLVED** that the Board of Commissioners authorizes the payment of the claims detailed below:

1. Travel Expenses Associated with: Airports Council International – North America: 2014 Airport Board & Commissioners Conference June 8 -10, 2014 / Whitefish, Montana
  - a. Evelyn O. Reed, Vice Chair \$122.40
  - b. LaWanda D. Harris, Commissioner \$34.21
  
2. Travel Expenses Associated with: Airport Minority Advisory Council: 2014 Airport Business Diversity Conference, June 8-10, 2014 / Denver, Colorado
  - a. Jeffery A. Stallworth, Commissioner \$227.13

**FURTHER RESOLVED** that each commissioner may and is authorized to apply for and obtain travel expense advancements for the travel to the Farnborough airshow...

*4. Resolution Regarding Street Lighting on Mississippi Highway 475*

**RESOLUTION CY-2014-88**

**REGARDING JANS AIRPORT LIGHTING AND SIGNAGE**

Upon motion by Commissioner Reed, seconded by Commissioner Hartley, the following resolution was made and unanimously adopted.

**WHEREAS** Airport Road, Highway 475, and Old Brandon Road are the major roads on which motorists travel to Jackson Medgar Wiley Evers International Airport and there is no lighting on these roads leading to Jackson Medgar Wiley Evers International Airport and these roads are dark and difficult for motorists to navigate.

**WHEREAS**, the traffic circle located in the intersection of Airport Road and Old Brandon Road is too dark after sundown because there is no lighting; and

**WHEREAS**, the previously identified roads contain few and inadequate signs to Jackson Medgar Wiley Evers International Airport;

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby determines it would be in the best interest of and in furtherance of the duties and responsibilities of the Jackson Municipal Airport Authority, and the Board hereby does, take the following actions:

The Board authorizes and directs that CEO Vanderleest and Chairman Pastor Henley arrange a meeting with the Honorable Dick Hall, Central District Commissioner, Mississippi Transportation Commissioner as soon as practical to discuss the needed actions to address the above identified inadequate lighting and signage.

Commissioner Hartley inquired about getting a briefing about TSA's preclearance programs for a modest fixed cost. Mr. Hartley suggested that if JANS can get travelers pre-cleared then this will avoid need for increased staffing.

Bonnie Wilson, COO, then gave a brief overview of pre-check program; that the JANS TSA official, Mr. Jim Cooksey will make a request to establish a modified or alternate pre-check program after JANS receives and installs its new x ray machines currently scheduled to be installed very soon. Ms. Wilson referred to the website TSA.gov as site for additional information about pre-clearance programs and has it posted on the JMAA web site.

Commissioner Hartley asked COO to follow up and provide Commissioners with more detailed information to also be posted on the JMAA website.

**RESOLUTION CY-2014-89**

**RESOLUTION HONORING MAYOR CHOKWE LUMUMBA**

Upon Motion by Commissioner Henley, Seconded by Commissioner Reed and adopted on the affirmative vote of all Commissioners

The following **RESOLUTION** was adopted.

**WHEREAS**, The Honorable Mayor Chokwe Lumumba was revered as “America’s most revolutionary leader of a major city.” He was a man committed to fighting for the human rights of all people.

**WHEREAS**, as a master litigator, Mayor Lumumba “defended anyone he thought needed help, anyone he thought he could help, and most importantly, anyone who no one else would help.” As a human rights activist, he combined his legal skills with his political advocacy, defending high profile clients such as Tupac Shakur and the Scott Sisters and everyday people with the same vigor and passion, earning him the reputation of being the “People’s Lawyer.” He was a founding member of the New Afrikan People’s Organization and the Malcolm X Grassroots Movement, organizations whose mission is to defend the human rights of oppressed people and promote self-determination.

**WHEREAS**, a devoted husband to his late wife, Nubia Alake, a doting father to his children, Kam, Rukia, and Chokwe Antar and a devoted grandfather to Qadir and Alake, Mayor Lumumba lived out his commitment to social justice with his family by his side. He believed in the importance of family, and in the community as a family. He was a parental figure and coach for hundreds of young men, and launched a nationally recognized basketball team, the Jackson Panthers. He took great pleasure and honor in leading his teams to national championships.

**WHEREAS**, in the 8 months that he served, the Honorable Mayor Lumumba brought hope, transparency, and a new united vision to the City of Jackson. He wanted the world to know that a compassionate and effective government was possible and his service as Ward 2 Councilman and as Mayor demonstrated his commitment to these principles. He was a passionate and self-sacrificing leader, always working for the better good. He was committed to helping Jackson reach its full potential, hence, the unofficial slogan of his administration was “Jackson Rising.”

**WHEREAS**, Mayor Lumumba often stated that “love, plus the power of God, plus the power of the people, equals progress” and “if you don’t love the people, you’ll eventually betray the people.” These statements reflected his leadership philosophy and his actions as Mayor inspired those of us who were honored to work with and for him.

**THEREFORE**, the Board of Directors for the Jackson Airport Authority hereby submits this resolution in recognition of the contributions of the Honorable Mayor Chokwe Lumumba to the City of Jackson. May his legacy reflect his commitment to life, liberty and the pursuit of happiness for all people, and may Jackson keep “Rising.”

### **OPEN SESSION**

Chairman Henley moved for the Board to enter a closed session to consider whether to go into an executive session to consider some sensitive personnel matters involving incumbent JMAA employees; Commissioner Stallworth seconded the motion and it was unanimously resolved that the session be closed to all except the attorneys from WG and from MLF and the CEO.

All present with the exceptions noted were directed to vacate the room; this was done.

### **CLOSED SESSION**

Chairman Pastor Henley then stated that he requested an executive session to consider sensitive and confidential personnel matters involving incumbent JMAA employees and whether to issue a directive requiring the CEO to make changes in staffing and alignments to conform to Board and JMAA policies and he so moved, Commissioner Harris seconded the motion to enter executive session and the Commissioners unanimously voted to enter executive session for the stated purposes.

### **OPEN SESSION**

Vice Chairman Reed then invited all persons outside the room to re-enter; some did.

Vice Chairman Reed then announced that the Board had voted to enter an executive session to consider sensitive and confidential personnel matters involving incumbent JMAA employees and whether to issue a directive requiring the CEO to make changes in staffing and alignments to conform to Board policy.

All present with the exception of the attorneys from WG and the MLF were asked to vacate the room and so they did.

### **CLOSED EXECUTIVE SESSION**

There was discussion about Board and JMAA personnel policies and existing staffing, after continued discussions,

### **RESOLUTION CY-2014-90**

#### **RESOLUTION DIRECTING PERSONNEL REALIGNMENTS**

Upon Motion by Commissioner Henley, Seconded by Commissioner Harris and adopted on the affirmative vote of all Commissioners

The following **RESOLUTION** was adopted.

**RESOLVED** that the CEO is hereby directed to make certain personnel re-assignments to bring JMAA staffing in alignment with Board policies and JMAA personnel policies regarding nepotism and discouraged relationships.

Dirk Vanderleest, CEO, was requested to return to the executive session. After Mr. Vanderleest returned to the executive session at which time he was advised of the resolution passed by the Board and actions he was directed to take pursuant to that resolution.

Upon motion, second and unanimous approval, the executive session was ended.

### **OPEN SESSION**

All persons outside the room were invited to rejoin the meeting in open session and all persons present outside the room re-entered.

Vice Chairman Reed announced that the meeting was once again open; Chairman Henley announced that during the executive session, the Board had adopted the following resolution:

### **RESOLUTION CY-2014-90**

#### **RESOLUTION DIRECTING PERSONNEL REALIGNMENTS**

Upon Motion by Commissioner Henley, Seconded by Commissioner Harris and adopted on the affirmative vote of all Commissioners

The following **RESOLUTION** was adopted.

**RESOLVED** that the CEO is hereby directed to make certain personnel re-assignments to bring JMAA staffing in alignment with Board policies and JMAA personnel policies regarding nepotism and discouraged relationships.

After brief comment and further discussion, it was moved by Chairman Henley with Second by Commissioner Hartley that

### **RESOLUTION CY-2014-91**

#### **RESOLUTION DIRECTING ADVERTISING AND POSTING OF POLICE CHIEF POSITION**

Upon Motion by Commissioner Henley, Seconded by Commissioner Hartley, the following **RESOLUTION** was adopted on the affirmative vote of all Commissioners.

**WHEREAS**, the JMAA Police Chief has announced his retirement;

**IT IS, THEREFORE, RESOLVED** that the position of JMAA Police Chief be posted and advertised for applicants in all of the usual places including the JMAA web site as soon as possible.



## **VII. ADJOURNMENT**

Thereafter it was moved, seconded and unanimously resolved that the meeting of the Board be **ADJOURNED**.

Respectfully submitted,

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Ms. Evelyn O. Reed, Vice Chairman

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Pastor James L. Henley, Jr., Chairman

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Mr. Vernon W. Hartley, Sr., Commissioner

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Ms. LaWanda D. Harris, Commissioner

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Mr. Jeffery A. Stallworth, Commissioner