

REGULAR MONTHLY MEETING
OF
JACKSON MUNICIPAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS

May 23, 2011

The Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (the “Authority” or “JMAA”) met in the Community Room, Main Terminal Building, Jackson-Evers International Airport, Jackson, Mississippi, at 4:00 p.m. on Monday, May 23, 2011 (the “Meeting”), pursuant to proper notice.

I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM.

Chair Glenda Glover presided, called the Meeting to order, and called the roll of Commissioners.

The following Commissioners were present in person at the Meeting.

Dr. Glenda Glover, Chair
Johnnie P. Patton, R. Ph., Vice Chair
George E. Irvin, Sr.
Earle Jones
Dr. Sylvia Stewart

Chair Glover noted that a quorum was present in person as required by the Bylaws, and announced that the Meeting would proceed.

The following other persons were also present at the Meeting.

Dirk Vanderleest, JMAA Chief Executive Officer
Bonnie Wilson, JMAA Chief Operating Officer
Woody Wilson, JMAA Senior Director of Capital Planning
Gary Cohen, JMAA Chief Financial Officer
René Woodward, JMAA Director of Human Resources and Administration
Kenneth Randolph, JMAA Airport Police Commander
Denson Stasher, JMAA Director of Operations and Security
Jack Thomas, JMAA Director of DBE and Community Development
Arnetrius Reed Branson, JMAA Finance Department
Cindy Crotchett, JMAA Executive Assistant
Joyce Tillman, JMAA Facilities Engineer
Jack Weldy, JMAA Properties Manager
Tonya Coakley, JMAA Access Control Technician
Kimberly Farmer, JMAA Administrative Project Support

Greg Mundy, IMDC
John Calhoun, Integrated Management Services, P.A.
Rod Hill, Integrated Management Services, P.A.
Devon Jones, Integrated Management Services, P.A.
Jonathan Stokes, Integrated Management Services, P.A.
Aaron Morrow, Pace Global
Matthew Waters, Pace Global
Jacelyn Pritchett, Pritchett Engineering & Planning
Alan Moore, Baker Donelson Bearman Caldwell & Berkowitz
Jeff Wagner, Baker Donelson Bearman Caldwell & Berkowitz
Alex Martin, Baker Donelson Bearman Caldwell & Berkowitz

II. APPROVAL AND EXECUTION OF MINUTES.

- A. **Regular Monthly Meeting of the Board of Commissioners, April 25, 2011.**
- B. **Work Session of the Board of Commissioners, May 19, 2011.**

After discussion, upon motion duly made by Commissioner Patton, seconded by Commissioner Irvin, and unanimously approved by the affirmative votes of all Commissioners present, the minutes described above were approved as presented and directed to be filed in the appropriate minute book and records of the Authority.

III. PUBLIC COMMENTS.

None.

IV. REPORTS.

- A. **Chief Executive Officer.**
1. **Airport Project Manager Summary, Period Ending April 30, 2011.**
 2. **Airport Activity Statistics Report, Period Ending April 30, 2011.**

Mr. Vanderleest directed the Board's attention to the Airport Project Manager Summary and the Airport Activity Statistics Report as found in the packet distributed to the Board prior to the Meeting (the "Packet"), and discussed these reports with the Board. A copy of the Packet is attached as an exhibit to the minutes of the Meeting.

3. Employee and Organizational Recognitions.

- a. Employee of the Month, April 2011: Tonya Coakley, Access Control Technician, Department of Operations & Security.

Mr. Vanderleest recognized and commended Ms. Coakley for being named Employee of the Month for April 2011.

- b. Employee of the Month, May 2011: Kimberly Farmer, Administrative Project Support, Capital Programming.

Mr. Vanderleest recognized and commended Ms. Farmer for being named Employee of the Month for May 2011.

4. Professional Development Recognitions.

- a. Officer Reginald Smith, Certified Police Officer, Department of Public Safety – JMAA “Top Cop,” Mississippi Center for Police and Sheriffs.

Mr. Vanderleest said that Officer Smith was not present at the Meeting, but that he would be recognized at a later date.

- b. Commander Kenneth Randolph, Department of Public Safety – Associate of Science Degree in Criminal Justice, Virginia College.

Mr. Vanderleest recognized and commended Commander Randolph for receiving an Associate of Science Degree in Criminal Justice from Virginia College.

5. Other Matters.

- a. Early Issue.

Mr. Vanderleest asked the Board to consider authorizing early issue of a \$200 payment to the Jackson Medical Mall for use of its auditorium for a public meeting in connection with JMAA’s development of DBE Goals for fiscal years 2012 – 2014.

- b. Emergency Procurement.

Mr. Vanderleest asked the Board to approve the emergency procurement of electrical repair services over the prior weekend, which was necessary to immediately repair and restore a power outage in the parking garage at JEIA.

After discussion, upon motion duly made by Commissioner Stewart, seconded by Commissioner Irvin, and approved by the affirmative votes of Commissioners Glover, Irvin, Jones and Stewart, with Commissioner Patton dissenting on Item 2 only below, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING CERTAIN
EARLY ISSUE AND EMERGENCY MATTERS**

WHEREAS, the staff of the Jackson Municipal Airport Authority (the “Authority”) has recommended that the Board of Commissioners of the Authority (the “Board”) (i) approve and authorize early issue of a \$200 payment to the Jackson Medical Mall for use of its auditorium for a public meeting in connection with JMAA’s development of DBE Goals for fiscal years 2012 – 2014 (the “Early Issue”) and (ii) approve the emergency procurement of electrical repair services over the prior weekend, which was necessary to immediately repair and restore a power outage in the parking garage at JEIA (the “Emergency Repair”); and

WHEREAS, the Board has considered said recommendations by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, take the following actions:

1. The Board hereby determines that the Early Issue is an appropriate and proper expense incurred in connection with the authorized responsibilities and duties of the Authority, and hereby approves and authorizes prompt payment of the Early Issue in the total amount of \$200.00.
2. The Board accepts the Memorandum dated this date (the “Certificate”), certifying the circumstances and justification for certain emergency electrical repairs in the parking garage at Jackson-Evers International Airport, and approves the repairs described in said Certificate, all as more particularly described in the Certificate.

B. Attorney.

Mr. Moore said the attorneys had nothing to report at this time.

V. ACTION ITEMS.

A. Financial Matters.

1. Financial Reports for April 2011.
 - a. Balance Sheet: Accept.
 - b. Income Statement: Accept.
 - c. Claims Docket for April 2011: Approve.

Mr. Vanderleest directed the Board's attention to the above referenced financial reports for April 2011 and the Claims Docket for April 2011, all of which were included in the Packet.

After discussion, upon motion duly made by Commissioner Jones, seconded by Commissioner Irvin, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION ACCEPTING FINANCIAL REPORTS FOR APRIL
2011 AND APPROVING AND AUTHORIZING PAYMENT OF
CLAIMS DOCKET FOR APRIL 2011**

WHEREAS, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority") has reviewed and considered (i) certain financial statements for the Authority for the month and period ending April 30, 2011 (the "Financial Reports"), and (ii) the Claims Docket of the Authority for the month of April 2011 (the "Claims"), both the Financial Reports and the Claims being (i) included in the packet distributed to the Board prior to the May 23, 2011, Regular Monthly Meeting of the Board, and (ii) incorporated herein by reference;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby (i) accepts the Financial Reports and (ii) approves and authorizes payment of the Claims in the total amount of \$1,146,574.27.

B. Service Agreements.

1. JMAA Contract No. 012-09-379, Feasibility Study for an Alternative Energy Collection and Distribution System, JEIA: Approve Amendment to Agreement.
2. Airport Advertising, JEIA: Approve Amendment to Agreement.
3. Rental Car Concessions Agreements, JEIA: Approve Amendment to Agreements.

Mr. Vanderleest directed the Board's attention to the memoranda in the Packet which described these matters, and discussed these matters with the Board. Mr. Vanderleest said that there had been no changes in these matters since their discussion at the Work Session of the Board on May 19, 2011.

After discussion, upon motion duly made by Commissioner Stewart, seconded by Commissioner Irvin, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING CERTAIN ACTIONS
WITH RESPECT TO CERTAIN SERVICE AGREEMENTS**

WHEREAS, the staff of the Jackson Municipal Airport Authority (the "Authority") has recommended that the Board of Commissioners of the Authority (the "Board") approve and authorize certain actions with respect to certain service agreements identified below, all as more particularly described in certain memoranda (i) included in the packet distributed to the Board prior to the May 23, 2011, Regular Monthly Meeting of the Board, and (ii) incorporated herein by reference (separately, each a "Memorandum," collectively, the "Memoranda"); and

WHEREAS, the Board has reviewed the Memoranda and considered the recommendations therein by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, take the following actions:

1. The Board approves and authorizes negotiation and execution of that certain Amendment No. 2 to the Consultant Services Agreement with Pace Global Energy Services, LLC to provide funds for travel and other direct expenses associated with providing a briefing to the Board regarding the findings of the completed Feasibility Study for an Alternative Energy Collection and Distribution System at Jackson-Evers International Airport (JMAA Project No. 012-09) (the "Pace Amendment"), said Pace

Amendment to be in such form and to contain such terms and conditions consistent with the Memorandum dated May 9, 2011, which describes this matter, as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.

2. The Board approves and authorizes extension of the existing agreement between the Authority and Interspace Airport Advertising for professional services in connection with the solicitation and placement of advertising in the Main Terminal Building at Jackson-Evers International Airport (“JEIA”) for a term of one year (the “Interspace Renewal Agreement”), said Interspace Renewal Agreement to be in such form and to contain such terms and conditions consistent with the Memorandum dated May 9, 2011, which describes this matter, as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.
3. The Board approves and authorizes negotiation and execution of amendments to the Non-Exclusive On-Airport Automobile Rental Concession Agreements (the “Rental Car Agreements”) with the five existing rental car concessionaires (the “Rental Car Concessionaires”) to extend the period covered by the Rental Car Agreements for a term of one year, said Rental Car Agreements to be in such form and to contain such terms and conditions consistent with the Memorandum dated May 9, 2011, which describes this matter, as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.

C. Construction Projects.

1. JMAA Contract No. 004-08-015, Passenger Boarding Bridges, JEIA: Approve Change Order No. 1.
2. JMAA Contract No. 007-09-014, East Parallel Runway 16L/34R Pavement Rehabilitation, JEIA: Approve Change Order No. 3.
3. JMAA Project No. 013-08, Hawkins Field Drainage Improvements, Phase III, HKS: Award Contract.
4. JMAA Project No. 005-11, Pavement Assessment and Repairs to Runway 16R/34L and Taxiways Alpha, Bravo and Charlie, JEIA: Authorize Negotiation of an Agreement.
5. JMAA Project No. 007-11, Assessment and Repair of Aircraft Parking Aprons, JEIA: Authorize Negotiation of an Agreement.
6. JMAA Project No. 013-11, Roof Replacement for the East Concourse and Tower Cab, JEIA: Authorize Negotiation of an Agreement.

Mr. Vanderleest directed the Board's attention to the memoranda in the Packet which described these matters, and discussed these matters with the Board. Mr. Vanderleest said that there had been no changes in these matters since their discussion at the Work Session of the Board on May 19, 2011.

During discussion, Chair Glover commended John Calhoun, founder of Integrated Management Services, P.A., for his recent selection as a national Champion of Change in Business by President Obama.

After discussion, upon motion duly made by Commissioner Patton, seconded by Commissioner Irvin, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING CERTAIN ACTIONS
WITH RESPECT TO CERTAIN CONSTRUCTION PROJECTS**

WHEREAS, the staff of the Jackson Municipal Airport Authority (the "Authority") has recommended that the Board of Commissioners (the "Board") of the Authority approve and authorize certain actions with respect to certain construction projects identified below, all as more particularly described in certain memoranda (i) included in the packet distributed to the Board prior to the May 23, 2011, Regular Monthly Meeting of the Board, and (ii) incorporated herein by reference (separately, each a "Memorandum;" collectively, the "Memoranda"); and

WHEREAS, the Board has reviewed the Memoranda and considered the recommendations therein by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, take the following actions:

1. The Board approves and authorizes execution and accomplishment of Change Order No. 1 to Contract No. 004-08-015 with Fountain/Major Joint Venture II in connection with Project No. 004-08, Passenger Boarding Bridges at Jackson-Evers International Airport, as more particularly described in the Memorandum dated May 16, 2011, which describes this matter.
2. The Board approves and authorizes execution and accomplishment of Change Order No. 3 to Contract No. 007-09-14 with Rifenburg Construction, Inc. in connection with Project No. 007-09, East Parallel Runway 16L/34R Pavement Rehabilitation at Jackson-Evers International Airport, as more particularly described in the Memorandum dated May 16, 2011, which describes this matter.

3. The Board hereby (i) rejects the bids submitted by Garrett Enterprises, Inc. and Thweatt Construction, Inc. for JMAA Project No. 013-08, Hawkins Field Drainage Improvements – Phase III (the “Services”) for the reasons cited in that certain Memorandum dated May 16, 2011, which describes this matter (the “Drainage Project Memorandum”); (ii) accepts the bid by Bulldog Construction Company, Inc. (“Bulldog”) in the amount of \$248,436.00 as the lowest and best bid for the Services; and (iii) approves and authorizes execution and accomplishment of a contract with Bulldog to accomplish the Services (the “Bulldog Agreement”), said Bulldog Agreement to be in such form and to contain such terms and conditions consistent with the Drainage Project Memorandum, as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.
4. The Board approves and authorizes negotiation of an agreement with Integrated Management Services, P.A. (“IMS”) for certain professional design and construction oversight services in connection with an assessment of the current condition of the surfaces and lighting systems of Runway 16R/34L and Taxiways Alpha, Bravo and Charlie at Jackson-Evers International Airport (the “IMS Agreement”), the final form of said IMS Agreement to be submitted to the Board for review and approval, as more particularly described in the Memorandum dated May 16, 2011, which describes this matter.
5. The Board approves and authorizes negotiation of an agreement with Aviation Group of Mississippi, LLC (“AGM”) for certain professional design and construction oversight services in connection with an assessment of the current conditions and repairs to the Main Terminal Building, South Cargo and general aviation parking aprons at Jackson-Evers International Airport (the “AGM Agreement”), the final form of said AGM Agreement to be submitted to the Board for review and approval, as more particularly described in the Memorandum dated May 9, 2011, which describes this matter.
6. The Board approves and authorizes negotiation of an agreement with Dale Partners Architects P.A. (“Dale Partners”) for certain professional design and construction oversight services in connection with the Roof Replacement and Repair of the East Concourse and Tower Cab at Jackson-Evers International Airport (the “Dale Partners Agreement”), the final form of said Dale Partners Agreement to be submitted to the Board for review and approval, as more particularly described in the Memorandum dated May 11, 2011, which describes this matter.

D. Procurements.

1. JMAA Project No. 004-11, Terminal Artwork Program, JEIA: Authorize Payment of Stipend.

Mr. Vanderleest directed the Board's attention to the memorandum in the Packet which described this matter, and discussed this matter with the Board.

After discussion, upon motion duly made by Commissioner Stewart, seconded by Commissioner Jones, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

RESOLUTION APPROVING AND AUTHORIZING PAYMENT OF STIPENDS IN CONNECTION WITH PROCUREMENT OF TERMINAL ARTWORK AT JACKSON-EVERS INTERNATIONAL AIRPORT

WHEREAS, the staff of the Jackson Municipal Airport Authority (the "Authority") has recommended that the Board of Commissioners (the "Board") of the Authority approve and authorize payment of a \$1,000 stipend (the "Stipends") to each of three (3) short-listed applicants (the "Applicants") in connection with procuring artwork to be displayed in the Main Terminal Building at Jackson-Evers International Airport (JMAA Project No. 004-11) (the "Artwork Procurement"), said Stipends to be utilized to provide mock-ups of proposed compositions in connection with the Artwork Procurement, all as more particularly described in that certain memorandum dated May 16, 2011, (i) included in the packet distributed to the Board prior to the May 23, 2011, Regular Monthly Meeting of the Board, and (ii) incorporated herein by reference (the "Memorandum"); and

WHEREAS, the Board has reviewed the Memorandum and considered the recommendation therein by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, approve and authorize payment of the Stipends to the Applicants.

E. Grants.

No action or discussion took place at the Meeting regarding grants.

F. Other Matters.

1. Authorize Telepak Networks, Inc. to Install Fiber Optic Cable at JEIA.

Mr. Vanderleest directed the Board's attention to the memorandum in the Packet which described these matters, and discussed these matters with the Board.

After discussion, upon motion duly made by Commissioner Irvin, seconded by Commissioner Jones, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

RESOLUTION APPROVING AND AUTHORIZING UTILITY LINE AGREEMENT WITH TELEPAK NETWORKS, INC. AT JACKSON-EVERS INTERNATIONAL AIRPORT

WHEREAS, the staff of the Jackson Municipal Airport Authority (the “Authority”) has recommended that the Board of Commissioners (the “Board”) of the Authority approve and authorize negotiation and execution of a utility line agreement (the “Telepak Agreement”) with Telepak Networks, Inc. to install an underground fiber optic communications cable at Jackson-Evers International Airport (“JEIA”) to provide enhanced service to the Cellular South antenna system occupying leased space on the Authority’s water tower and to the communications services room in the Main Terminal Building at JEIA (the “Services”), said Services to be completed at no cost to the Authority, as more particularly described in that certain memorandum dated May 9, 2011, and the attachment thereto, which are (i) included in the packet distributed to the Board prior to the May 23, 2011, Regular Monthly Meeting of the Board, and (ii) incorporated herein by reference (the “Memorandum”); and

WHEREAS, the Board has reviewed and considered the Memorandum and the recommendation therein by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, the Board hereby does, approve and authorize negotiation and execution of the Telepak Agreement, said Telepak Agreement to be in such form and to contain such terms and conditions consistent with the Memorandum, as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.

2. Policy for Artwork and Cultural Displays.

Mr. Vanderleest directed the Board’s attention to the memorandum in the Packet which described these matters, and discussed these matters with the Board.

After discussion, upon motion duly made by Commissioner Irvin, seconded by Commissioner Jones, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

RESOLUTION APPROVING AND ADOPTING POLICY FOR ARTWORK AND CULTURAL DISPLAYS

WHEREAS, outside legal counsel and the staff of the Jackson Municipal Airport Authority (the “Authority”) have recommended that the Board of Commissioners

(the “Board”) of the Authority approve and adopt a certain new Airport Arts Program Policy (the “Policy”), a copy of which is (i) included in the packet distributed to the Board prior to the May 23, 2011, Regular Monthly Meeting of the Board, and (ii) incorporated herein by reference; and

WHEREAS, the Board has considered said recommendation and reviewed the Policy;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, approve and adopt the Policy.

3. Sale of Surplus Equipment.

Mr. Vanderleest directed the Board’s attention to the memorandum in the Packet which described these matters, and discussed these matters with the Board.

After discussion, upon motion duly made by Commissioner Irvin, seconded by Commissioner Jones, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION DECLARING CERTAIN EQUIPMENT AS SURPLUS
AND AUTHORIZING TRANSFER TO THE CITY OF BROOKSVILLE,
MISSISSIPPI**

WHEREAS, the staff of the Jackson Municipal Airport Authority (the “Authority”) has compiled a list of mobile radios and other equipment items that are no longer needed by the Authority for the conduct of its business (the “Surplus Property”), said list of Surplus Property being described in that certain memorandum dated May 3, 2011, which is (i) included in the packet distributed to the Board prior to the May 23, 2011, Regular Monthly Meeting of the Board, and (ii) incorporated herein by reference (the “Memorandum”); and

WHEREAS, the staff of the Authority has (i) advised the Board of Commissioners (the “Board”) of the Authority that the Surplus Property is no longer needed by the Authority for the conduct of its business and should be declared surplus and has further advised the Board that the City of Brooksville, Mississippi (the “City”) has expressed a need for the Surplus Property and a willingness to pay a nominal amount to the Authority for said Surplus Property, as set out in the Memorandum; and

WHEREAS, the Board has reviewed the Memorandum and considered said recommendation by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby finds and determines that (i) the Surplus Property is surplus and no longer needed for Authority purposes and is not to be used in the Authority's operations; (ii) the City has expressed a need and use for the Surplus Property, as set out in the Memorandum; and (iii) the sale of the Surplus Property to the City for a nominal amount will promote and foster the development and improvement of the Authority, the community in which it is located, and the City, and the civic, social, educational, cultural, moral, economic or industrial welfare thereof; and

RESOLVED, FURTHER, the Board hereby approves and authorizes the sale of the Surplus Property to the City for \$1.00, subject to proper documentation in accordance with applicable law.

4. Review of Disadvantaged Business Enterprise Goal Setting Process for 2012 – 2014.

Mr. Vanderleest told those gathered for the Meeting that during a Special Meeting of the Board immediately prior to the Meeting, Jack Thomas, Director of DBE and Community Development, had discussed a PowerPoint presentation with the Board, which described the process by which JMAA establishes DBE goals in accordance with the rules and regulations of the Federal Aviation Administration and Federal Transit Administration. A copy of the PowerPoint presentation is attached as an exhibit to the minutes of this Meeting. Mr. Vanderleest said at the conclusion of that presentation, Mr. Thomas recommended that the Board adopt the DBE goals set out in that PowerPoint for fiscal years 2012 – 2014, as required by the Federal Aviation Administration.

5. Presentation on AIP/DBE Goals for FY2012 – 2014.

In light of the foregoing, Mr. Vanderleest asked the Board to consider at this time adoption of a DBE participation goal of 23.5% for AIP funded projects during fiscal years 2012 – 2014, as set out in the PowerPoint presentation presented by Mr. Thomas and attached as an exhibit to the minutes of this Meeting.

After discussion, upon motion duly made by Commissioner Stewart, seconded by Commissioner Irvin, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION ADOPTING DBE GOALS FOR
FISCAL YEARS 2012 – 2014**

WHEREAS, the United States Department of Transportation, Federal Aviation Administration (“FAA”) requires the Jackson Municipal Airport Authority (the “Authority”) and other airports subject to its jurisdiction to develop a goal for a three year period for participation in Airport Improvement Program (“AIP”)

funded projects by Disadvantaged Business Enterprises (“DBEs”) as defined in said regulations (the “DBE Goal”); and

WHEREAS, Jack Thomas, JMAA Director of DBE and Community Development (“Mr. Thomas”) has discussed with the Board of Commissioners (the “Board”) of the Authority the process by which the Authority is required to establish the DBE Goal, as more particularly set forth in that certain PowerPoint presentation which was presented to and discussed with the Board at the Regular Monthly Meeting of the Board on May 23, 2011 (the “PowerPoint”), a copy of which is attached as an exhibit to the minutes of said meeting; and

WHEREAS, as set forth in said PowerPoint, Mr. Thomas and the staff of the Authority have recommended that the Board adopt a DBE Goal of 23.5% for fiscal years 2012 – 2014 on AIP funded projects; and

WHEREAS, the Board has reviewed and considered said PowerPoint and recommendation;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, adopt a DBE Goal of 23.5% as set forth in the PowerPoint for fiscal years 2012 – 2014 on AIP projects.

VI. DISCUSSION: STRATEGIC INITIATIVES.

No discussion or action was taken at the Meeting regarding strategic initiatives.

VII. ADJOURNMENT.

There being no further business to come before the Meeting, upon motion duly made by Commissioner Jones, seconded by Commissioner Stewart, and unanimously approved by the affirmative votes of all Commissioners present, the Meeting was adjourned.

Respectfully submitted,

Dr. Glenda Glover, Chair

Johnnie P. Patton, R. Ph., Vice Chair

George E. Irvin, Sr.

Earle Jones

Dr. Sylvia Stewart