

**FURTHER CONTINUATION OF THE JULY 25, 2022 BOARD MEETING OF THE
JACKSON MUNICIPAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS**

August 17, 2022

MINUTES

1. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

Pursuant to proper notice, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority" or "JMAA") continued its Rescheduled Consolidated Regular Board Meeting in the Community Room of the Jackson-Medgar Wiley Evers International Airport ("JAN") in Jackson, Mississippi at 10:00 a.m. on August 17, 2022. A copy of the Board Meeting Notice is attached as Exhibit "A" hereto.

Chairman Robert E. Martin presided, called the Meeting to order at 10:01 a.m., and called the roll of Commissioners.

The following Commissions were present, in person or electronically, during roll call for a quorum at the Board Meeting:

Robert E. Martin, Chairman, Present ("Martin")
LTC(R) Lucius Wright, Commissioner, Present ("Wright")
Warren Herring, Commissioner ("Herring")

Rickey D. Jones, Vice Chairman, was not present

Chairman Martin announced that a quorum was present and that the meeting would proceed with a discussion of the agenda (the "Agenda"). The following other persons were also present at the Meeting:

John R. May, Esq., Board Counsel for JMAA ("May")
Regina Q. May, Esq., Board Counsel for JMAA
Steven G. Williams, Esq., Legal Officer for JMAA ("Williams")
John Means, Chief Operations Officer for JMAA ("Means")
And persons listed on the sign-in sheet for the August 17, 2022 Meeting, Exhibit "B" hereto.

II. INVOCATION – Chair Robert Martin

III. APPROVAL OF BOARD NOTICES

Notice of the August 17, 2022 Continued Board meeting. Motion for approval of the Notice was made by Commissioner Wright, seconded by Commissioner Herring, and carried by unanimous vote.

IV. APPROVAL AND EXECUTION OF MINUTES

Commissioner Wright made a motion to approve which was seconded by Commissioner Herring and passed by unanimous vote.

V. PUBLIC COMMENTS

None.

VI. REPORTS

At this point Mr. May suggested moving ahead to the Action Items and returning to Reports if time allowed.

VII. ACTION ITEMS

A. Financial

1. Ratification of May 2022 Claims Docket

2. Ratification of June 2022 Claims Docket

Commissioner Wright made a motion to approve both Claims Dockets. Chairman Martin seconded. Commissioner Herring abstained due to the fact that he had just joined the Board and was not yet familiar with the issue. The motion passed 2-0-1.

B. FAA grant for drainage project at Hawkins Field. Mr. May read the Resolution out loud. Commissioner Wright motioned to approve which was seconded by Commissioner Herring and passed unanimously by the Board.

C. Increase in parking rates at JAN from \$10.00 per day to \$13.00 per day. Board Memorandum DPS 2022-42 was offered in support and read aloud by Mr. Means. Commissioner Wright made a motion to approve which was seconded by Chairman Martin. Commissioner Herring asked for clarification as to whether the \$13.00 per day was the original rate prior to Covid. Mr. Means responded that the original rate was \$14.00 per day. Commissioner Herring also asked if the increase may cause passengers to use ride share platforms more. Chairman Martin responded that ride sharing is too expensive for most JAN passengers. The motion was passed unanimously.

D. TK Airport Solutions – relocation and installation of passenger boarding bridge from New Orleans airport to JAN for a cost of \$349,547.00 and a contingency budget of \$34,954.00. Board Memorandum 2022-0802 was offered in support. Commissioner Wright made a motion to approve which was seconded by Chairman Martin. Commissioner Herring abstained due to his lack of knowledge of the subject matter. Motion was passed 2-0-1.

E. Concessions contract/lease to Carolina Concessions for food and beverage concessionaire services. Board Memorandum 2022-05 was offered in support. Commissioner Wright made a motion to approve which was seconded by Chairman Martin. Mr. May suggested that the

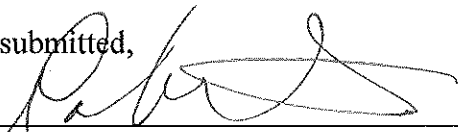
contract/lease be revised to require attorney review and to reflect that the 3-year option to renew should be at JMAA's sole option. Mr. May also asked if maintenance is the responsibility of the lessee. At this time Chief Commercial Officer Von Anderson was asked to appear before the Board to answer questions. Mr. Anderson confirmed that the lessee is responsible for maintenance. Commissioner Herring asked about performance standards in the lease and whether a party would have the option of correcting any breach. Mr. May responded that this language is in all JMAA contracts. Commissioner Wright and Chairman Martin voted to approve but Commissioner Herring abstained due to lack of familiarity with this matter. The motion passed 2-0-1.

- F. Mr. May suggested that the Board take up the Trustmark matter – in that Acting Chief Executive Officer John Means be allowed to sign checks on behalf of JMAA. Commissioner Herring asked a question about the specificity of the resolution and Mr. Means responded that the check signing policy will continue as before. Commissioner Wright moved to approve which was seconded by Commissioner Herring. The motion passed unanimously.
- G. Landside Seasonal Lawn Service for JAN via Yard Barber. Mr. Means read the supporting Board Memorandum. After a brief discussion of DBE requirements, Commissioner Wright made a motion to approve which was seconded by Chairman Martin. Commissioner Herring abstained due to his lack of familiarity with the subject matter and the motion passed 2-0-1.

At 11:03 a.m. Commissioner Wright made a motion to adjourn which was seconded by Commissioner Herring and passed unanimously.

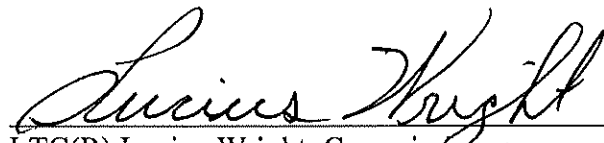
11:04 a.m. – The meeting was **adjourned**.

Respectfully submitted,



Mr. Robert E. Martin, Commissioner and Chairman

Mr. Warren Herring, Commissioner



LTC(R) Lucius Wright, Commissioner