

**SPECIAL BOARD MEETING OF JACKSON MUNICIPAL AIRPORT AUTHORITY  
BOARD OF COMMISSIONERS  
AUGUST 2, 2021**

**MINUTES**

**1. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM**

Pursuant to proper notice, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority" or "JMAA") convened its Special Board Meeting in the Conference Room, Main Terminal Building, Hawkins Field Airport ("HKS") in Jackson, Mississippi at 1:00 p.m. on Monday, August 2, 2021. A copy of the Board Meeting Notice is attached as Exhibit "A" hereto.

Chairman Robert E. Martin presided, called the Meeting to order at 1:00 p.m. and called the roll of Commissioners.

The following Commissions were present, in person, during roll call for a quorum at the Board Meeting:

Robert E. Martin, Chairman  
LaWanda D. Harris, Vice-Chairwoman  
LTC(R) Lucius Wright, Commissioner

Chairman Martin announced that a quorum was present at the Special Board Meeting and the Meeting would proceed with a discussion of the agenda (the "Agenda") for the Board Meeting. The following other persons were also present at the Meeting:

Paul A. Brown, Chief Executive Officer of the JMAA  
Steven G. Williams, Esq., Legal Officer of the JMAA  
And persons listed on the Sign-in Sheet for the August 2, 2021 Meeting, Exhibit "B" hereto.

**II. INVOCATION**

Mr. Brown gave the Invocation.

**III. APPROVAL OF BOARD NOTICES**

- A. Notice regarding call of Special Meeting of the Board of Commissioners of the JMAA for Monday, August 2, 2021 at 1:00 p.m. in the Conference Room, Main Terminal Building, HKS.
- B. First Amended Notice regarding call of Special Meeting of the Board of Commissioners of the JMAA for Monday, August 2, 2021 at 1:00 p.m. in the Conference Room, Main Terminal Building, HKS.

After review and discussion, and upon motion made by Commissioner Wright and seconded by Harris, the Board approved by unanimous vote 3-0 the Board Notices described above and the following resolution was passed:

**RESOLUTION CY-2021-\_\_**

**RESOLVED**, THAT THE BOARD APPROVES THE NOTICE REGARDING CALL OF SPECIAL MEETING OF THE BOARD OF COMMISSIONERS ON MONDAY, AUGUST 2, 2021 AT 1:00 P.M. AND THE FIRST AMENDED NOTICE REGARDING CALL OF SPECIAL MEETING OF THE BOARD OF COMMISSIONERS ON AUGUST 2, 2021 AT 1:00 P.M.

Yeas: Martin, Harris, Wright

Nays: None

Abstentions: None

August 2, 2021

**IV. PUBLIC COMMENTS**

None.

**V. FINANCIAL MATTERS**

Fiscal Year 2022 Budget Authorization to approve the proposed Fiscal Year ("FY") 2022 Operating and Maintenance ("O&M") and Capital Expenditures Budget. Vice-Chairwoman Harris requested that this discussion be move further down the agenda until after the Board had discussed two litigation matters. Chairman Martin approved the request.

**OPEN SESSION**

At 1:15 p.m. Vice-Chairwoman Harris moved that the Board go into Closed Session in anticipation of going into Executive Session to discuss two litigation matters. Commissioner Wright seconded the motion. The motion was passed unanimously, and the Board went into Closed Session. Chairman Martin asked all, except CEO Paul A. Brown and Attorney Steven Williams, to vacate the room. In addition, all persons attending the meeting telephonically or via video conference were disconnected from the meeting.

All present, with the exceptions noted, vacated the room.

**CLOSED SESSION**

After a discussion regarding the matters proposed to be discussed in Executive Session, Commissioner Wright moved that the Board enter Executive Session to consider the two litigation matters. Vice-Chairwoman Harris seconded the motion and the Commissioners resolved to go into Executive Session by a unanimous vote.

Closed session ended at 1:20 p.m.

## **OPEN SESSION**

Chairman Martin then invited persons outside the room to re-enter. Chairman Martin stated that the Board, during Closed Session, voted to enter Executive Session to discuss two litigation matters and that they took action on one of them. Further, he stated that Commissioner Wright moved that the Board enter Executive Session, that that motion was seconded by Vice-Chairman Harris, and that the Commissioners resolved to go into Executive Session by a unanimous vote.

Chairman Martin then asked all, except CEO Paul A. Brown and Attorney Steven Williams, to vacate the room.

The Board went into Executive Session at 1:20 p.m.

## **EXECUTIVE SESSION**

During the Executive Session, the Board discussed two litigation matters. Attorney Dorsey Carson appeared via video to update the Board as to the litigation matters. Attorney Carson was dismissed.

Upon motion by Vice-Chairwoman Harris, and seconded by Commissioner Wright, the Commissioners unanimously resolved to exit Executive Session.

Executive Session ended at 1:30 p.m.

## **OPEN SESSION**

At 1:40 p.m. Chairman Martin announced that the meeting was now open, and the public re-entered the room. Telephone and video participation was reconnected.

Open Session reconvened at 1:45 p.m.

Chairman Martin announced that, in Executive Session, the Board had discussed taken no action; and two litigation matters and had taken action on one of them.

In Open Session Chief Financial Officer Carolyn Dupre' and her staff appeared to resume discussion of the Fiscal Year 2022 Budget (Finance Resolution 21-04). Chief Dupre' reported that the revenue numbers reflect that the JMAA is going in the right direction. Parking revenue is recovering from the 2020 pandemic level. Chairman Wright asked a question about property owned by JMAA and it was decided that this would be covered in a future presentation by Chief Commercial Officer Von Anderson and Property Manager Jerone Benjamin. There were no further questions regarding revenue.

With regard to expenses, Vice-Chairwoman Harris asked what most JMAA expenses were related to and Chief Dupre' reported that most were related to travel. Vice-Chairwoman Harris then followed up with a question about the West Rankin Utility Authority and whether being a member might be financially advantageous rather than paying a fee to that entity. Chief Executive Officer Brown suggested that this question be referred to an attorney for consideration.

Chief Brown then asked a question about Yard Barber and the JMAA expenses related. Attorney Williams asked to be recognized and reported that this particular agreement had expired by its own terms in late July 2021.

There was a brief discussion of the historic terminal at HKS, but no decisions were made.

At 2:45 p.m. Chairman Martin called a 10-minute recess.

At 2:55 p.m. Chairman Martin called the meeting back into session.

Continuing discussion of budget issues and future projects. It was decided that unapproved and unfunded projects would be removed from the proposed budget. JMAA will spend conservatively its unrestricted cash during pandemic impact.

It was announced the Epic Resources would not be renewing its agreement with JMAA and was removed from the budget line item. Also, Stinson and Associate was removed from the budget, and it was noted by Vice-Chairwoman Harris that any agreement or decision related any type of development should be reviewed and approved by the Board regardless of if it signatory authority amount. CEO Brown acknowledged directive.

## VI. ADJOURNMENT

At 3:15 p.m. Vice-Chairwoman Harris motioned to adjourn the meeting. Commissioner Wright seconded the motion, and it was passed unanimously.

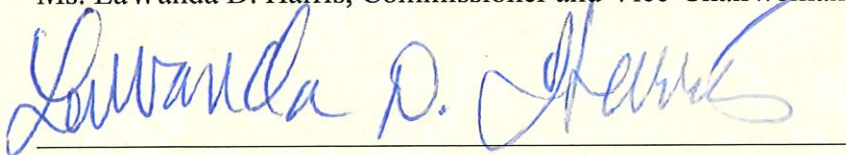
The Board Meeting was ADJOURNED at 3:16 p.m.

Respectfully submitted,

Mr. Robert E. Martin, Commissioner and Chairman



Ms. LaWanda D. Harris, Commissioner and Vice-Chairwoman



LTC(R) Lucius Wright, Commissioner

