

**SPECIAL MEETING  
OF  
THE JACKSON MUNICIPAL AIRPORT AUTHORITY  
BOARD OF COMMISSIONERS  
JUNE 4, 2021**

**I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM**

Pursuant to proper notice, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority" and "JMAA") convened its Special Meeting in the Conference Room, Main Terminal Building, Hawkins Field Airport ("HKS") in Jackson, Mississippi at 1:00 p.m. on Friday, June 4, 2021. A copy of the Special Meeting Notice is attached as an Exhibit "A" to the June 4, 2021 Special Meeting Minutes.

Chairman Robert E. Martin presided, called the Meeting to order at 1:00 p.m., and called the roll of Commissioners.

The following Commissioners were present, in person, during roll call for a quorum at the Special Board Meeting:

Robert E. Martin, Chairman, Present  
LaWanda D. Harris, Vice-Chairwoman, Present  
LTC(R) Lucius Wright, Commissioner, Present

Chairman Martin announced that a quorum was present at the Special Meeting and that the Meeting would proceed with a discussion of the Agenda (the "Agenda") for the Board Meeting. The following other persons were also present at the Meeting:

Paul A. Brown, JMAA's Chief Executive Officer  
Regina R. May, Esq., The May Law Firm, PLLC  
And persons listed on the **Sign-in Sheet for 6-4-2021, Exhibit B to the June 4, 2021 Special Meeting Minutes**

**II. INVOCATION**

Chief Executive Officer ("CEO") Paul A. Brown gave the Invocation.

**III. ACCEPTANCE OF NOTICES OF JUNE 4, 2021 SPECIAL MEETING**

A. The Board considered the motion below and took the following action:

After review and discussion, and upon motion made by Vice-Chairman Harris, seconded by Commissioner LTC(R) Wright and approved by a unanimous vote, the following resolution was passed.

**RESOLUTION CY-2021-71**

**APPROVAL OF THE NOTICE OF THE JUNE 4, 2021 SPECIAL MEETING**

**RESOLVED**, that the Board hereby approves the Notice of the June 4, 2021 Special Meeting by unanimous vote and directs that a copy of it be affixed to the Minutes of the June 4, 2021 Special Meeting.

June 4, 2021

**IV. PUBLIC COMMENTS.** None

**VI. ACTION ITEMS**

A. Grants

1. Airport Improvement Program (AIP) Grant: JMAA: Authorization to: (i) accept the Airport Improvement Program (AIP) Grant Project No. 3-28-0038-023-2021 for Hawkins Field Airport for not-to-exceed \$739,517.00; (ii) authorization for Mr. Paul A. Brown, JMAA's Chief Executive Officer and JMAA's Attorney to execute the Grant Agreements; and (iii) to seek and obtain a Resolution from the City of Jackson, Mississippi accepting the Grant Offer for a total amount of: \$739,517.00.

Attorney Regina May explained the Grant item below without Taxiway "Bravo" included in said Resolution. After some discussion, the Board included Taxiway "Bravo" and resolved as follow:

UPON motion by Vice-Chair Commissioner Harris, seconded by LTC(R) Wright, the following RESOLUTION was made and approved by unanimous vote: 3-0-0.

**RESOLUTION CY-2021-72**

**RESOLUTION AUTHORIZING THE JACKSON MUNICIPAL AIRPORT AUTHORITY TO ACCEPT THE AIRPORT IMPROVEMENT PROGRAM GRANT OFFER, NO. 3-28-0038-023-2021, FROM THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FEDERAL AVIATION ADMINISTRATION, AND TO SEEK A RESOLUTION FROM THE CITY COUNCIL OF JACKSON, MISSISSIPPI, AS CO-SPONSOR, FOR PURPOSES DIRECTLY RELATED TO THE HAWKINS FIELD AIRPORT UNDER THE AUSPICES OF AIRPORT DEVELOPMENT AND/OR NOISE PROGRAM IMPLEMENTATION**

**WHEREAS**, on or about May 14, 2021, the Jackson Municipal Airport Authority ("JMAA") applied to the United States Department of Transportation,

Federal Aviation Administration (“FAA”), for an **AIRPORT IMPROVEMENT PROGRAM (“AIP”) GRANT** under the auspices of airport development and/or noise program implementation for purposes directly related to Hawkins Field Airport (the “Airport”); and

**WHEREAS**, on or about May 20, 2021, the FAA offered to JMAA Grant No. 3-28-0038-023-2021 for one hundred percent (100%) of allowable costs incurred to Rehabilitate Medium Intensity Taxiway Lighting and Signage on Taxiways Alpha, Bravo and Charlie at the Airport (the “Project”), in an amount not-to-exceed Seven Hundred Thirty-Nine Thousand, Five Hundred Seventeen Dollars (\$739,517.00); and

**WHEREAS**, AIP Grant No. 3-28-0038-023-2021 further provides for maintaining safe and efficient airport operations at the Airport and for any lawful purpose related to the Airport for which the AIP Grant funds may be used; and

**WHEREAS**, the Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (“JMAA”) has considered the recommendation of Staff that the Board accept AIP Grant No. 3-28-0038-023-2021 to accomplish the Project; and

**WHEREAS**, the AIP Grant offer is contingent upon both JMAA and the City of Jackson, Mississippi (“City”), as Co-Sponsors of the Airport, both authorizing their respective representatives to execute the AIP Grant offer and agreement, followed by execution by their respective attorneys of a “Certificate of Sponsor’s Attorney,” in order for the AIP Grant to be finalized; and

**WHEREAS**, the Mayor, or his designee, and the City Attorney of the City must be authorized by the City Council of the City to execute the AIP Grant offer and agreement upon acceptance of the AIP Grant offer by the City in order for JMAA to receive the AIP Grant funds; and

**WHEREAS**, JMAA’s Staff is therefore requesting Board authority to seek a resolution from the City Council of the City that provides that the City, as Co-Sponsor of the Airport: (i) accepts the AIP Grant in an amount not-to-exceed Seven Hundred Thirty-Nine Thousand, Five Hundred Seventeen Dollars (\$739,517.00); (ii) authorizes the Mayor of the City to execute the AIP Grant offer and agreement; and (iii) authorizes the City Attorney of the City to sign a “Certificate of Sponsor’s Attorney,” in accordance with the AIP Grant offer and agreement; and

**NOW, IT IS THEREFORE RESOLVED** that the Board accepts the AIP Grant to accomplish the Project for one hundred percent (100%) of allowable Project costs, not-to-exceed Seven Hundred Thirty-Nine Thousand, Five Hundred Seventeen Dollars (\$739,517.00); and

**IT IS FURTHER RESOLVED** that the AIP Grant funds be used for purposes directly related to the Airport, for which Grant funds may be lawfully used, and not

for any purpose not related to the Airport and that funds allocated for the Project not be used for other Airport purposes; and

**IT IS FURTHER RESOLVED** that Paul A. Brown, JMAA’s Chief Executive Officer, or his designee, is hereby authorized to execute the AIP Grant offer and agreement on behalf of JMAA; and

**IT IS FURTHER RESOLVED** that JMAA’s Counsel, John Richard May, Jr., Esq., is authorized to execute the “Certificate of Sponsor’s Attorney” on behalf of JMAA, after Paul A. Brown, JMAA’s CEO, executes the AIP Grant offer and agreement; and

**IT IS FURTHER RESOLVED** that JMAA’s Staff and its Attorney in this matter are hereby authorized and directed to seek a resolution from the City Council of the City which provides that the City, as Co-Sponsor of the Airport: (i) accepts the AIP Grant in an amount not-to-exceed Seven Hundred Thirty-Nine Thousand, Five Hundred Seventeen Dollars (\$739,517.00); (ii) authorizes the Mayor of the City to execute the AIP Grant offer and agreement; and (iii) authorizes the City Attorney of the City to sign a “Certificate of Sponsor’s Attorney,” all as required by the AIP Grant offer and agreement.

**IT IS FURTHER RESOLVED** that any and all prior acts performed by JMAA Staff in applying for the AIP Grant are hereby ratified, adopted, and approved by the Board.

Yeas: Harris, Martin, Wright

Nays: None

Abstentions: None

## **VII. ADJOURNMENT**

Thereafter, it was moved by Vice-Chairwoman Harris, seconded by Commissioner Wright, and resolved by majority vote 3-0-0 (yeas: Harris, Martin, Wright) that the Special Meeting of the Board ADJOURN, and the meeting adjourned at 1:30 p.m.

Respectfully submitted,

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Mr. Robert. E. Martin, Commissioner and Chairman

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Ms. LaWanda D. Harris Commissioner and Vice-Chairwoman

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LTC(R) Lucius Wright, Commissioner