

SPECIAL MEETING
OF
JACKSON MUNICIPAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS

November 20, 2008

The Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority" or "JMAA") met in the Main Terminal Building, Jackson-Evers International Airport ("JEIA"), in Jackson, Mississippi, at 7:30 a.m. on Thursday, November 20, 2008 (the "Meeting"), pursuant to proper notice, a copy of which is attached as an exhibit to the minutes of the Meeting.

I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM.

Chairman George E. Irvin, Sr. presided, called the Meeting to order, and called the roll of Commissioners.

The following Commissioners were present in person at the Meeting.

George E. Irvin, Sr., Chairman
Dr. Glenda Glover, Vice Chair
Johnnie P. Patton, R. Ph.
Dr. Sylvia Stewart

Chairman Irvin noted that a quorum was present in person as required by the Bylaws, and announced that the Meeting would proceed.

The following other persons were also present at the Meeting.

Dirk Vanderleest, JMAA Chief Executive Officer
Bonnie Wilson, JMAA Chief Operating Officer
Gary Cohen, JMAA Chief Financial Officer
Kenneth Randolph, JMAA Airport Police Commander
Denson Stasher, JMAA Director of Operations and Security
Jack Thomas, JMAA Director of Community Development and DBE Participation
Woody Wilson, JMAA Senior Director of Capital Planning
René Woodward, JMAA Director of Human Resources & Administration
Jack Weldy, JMAA Properties Manager
Cindy Crotchett, JMAA Administrative Coordinator
Evelyn Baker, JMAA Public Safety Coordinator
Alan Moore, Baker Donelson Bearman Caldwell & Berkowitz, P.C.
Jeff Wagner, Baker Donelson Bearman Caldwell & Berkowitz, P.C.
Chuck Lott, Neel-Schaffer, Inc.

II. APPROVAL AND EXECUTION OF MINUTES.

- A. Hawkins Field Committee Meeting on October 27, 2008.
- B. Regular Monthly Meeting of the Board on October 27, 2008.
- C. Open Session and Executive Session of the Special Meeting of the Board on November 13, 2008.

The Board considered the minutes of the Hawkins Field Committee Meeting on October 27, 2008; the Regular Monthly Meeting of the Board on October 27, 2008; and the Open Session and Executive Session of the Special Meeting of the Board on November 13, 2008.

After discussion, upon motion duly made by Commissioner Patton, seconded by Commissioner Stewart, and unanimously approved by the affirmative votes of all Commissioners present, the minutes were approved as presented and directed to be filed in the appropriate minute book and records of the Authority.

III. PUBLIC COMMENTS.

None.

IV. REPORTS.

A. Chief Executive Officer.

- 1. Airport Project Manager Summary, Ending October 31, 2008.
- 2. Airport Activity Statistics Report, Ending October 31, 2008.

Mr. Vanderleest directed the Board's attention to the Airport Project Manager Summary and the Airport Activity Statistics Report, as found in the packet distributed to the Board prior to the Meeting (the "Packet"), and discussed these reports and various other projects with the Board. A copy of the Packet is attached as an exhibit to the minutes of the Meeting.

- 3. Employee Recognitions.
 - a. Professional Development Recognitions.
 - (1) Evelyn Baker, Public Safety Coordinator, Department of Public Safety.
 - (a.) Achievement of Excellence, Airport News & Training Network.

Mr. Vanderleest introduced and commended Ms. Baker on receiving an Achievement of Excellence award from the Airport News and Training Network.

- (2) Woodrow (Woody) Wilson, Jr., Senior Director of Capital Programming, Department of Capital Programming.
 - (a.) Completion of Level One ATSI 2008 Training sponsored by the AAAE Airport Training & Safety Institute.

Mr. Vanderleest introduced and commended Mr. Wilson on completion of Level One of the ATSI 2008 training, sponsored by the AAAE Airport Training & Safety Institute.

- (3) JMAA Staff.
 - (a.) United States Department of Transportation, Federal Aviation Administration Award for Leading the Aviation Industry in Implementation of the Safety Management System (SMS) Pilot Study.

Mr. Vanderleest asked Denson Stasher, JMAA Director of Operations and Security, to come forward and accept on behalf of the JMAA staff this award from FAA for implementation of a Safety Management System (SMS) Pilot Study at JEIA.

- (4) JMAA Director of Community Development and DBE Participation.

Mr. Vanderleest introduced and welcomed Jack Thomas, the new JMAA Director of Community Development and DBE Participation.

Mr. Thomas thanked Mr. Vanderleest and said that he looked forward to working with the Board and others to improve the Authority's community development outreach and DBE participation.

B. Attorney.

Mr. Moore said that he had nothing to report to the Board at this time.

V. ACTION ITEMS.

A. Financial Matters.

1. Financial Reports for October 2008: Accept.
 - a. Balance Sheet.
 - b. Income Statement.
2. Claims Docket for October 2008: Approve.

Mr. Vanderleest discussed with the Board the Financial Reports for the Authority for the month of October 2008 and the Claims Docket for October 2008, as found in the Packet.

After discussion, upon motion duly made by Commissioner Stewart, seconded by Commissioner Glover, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION ACCEPTING FINANCIAL REPORTS FOR OCTOBER
2008 AND APPROVING AND AUTHORIZING PAYMENT OF CLAIMS
DOCKET FOR OCTOBER 2008**

WHEREAS, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority") has reviewed and considered (i) certain financial statements for the Authority for the month and period ending October 31, 2008 (the "Financial Reports"), and (ii) the Claims Docket of the Authority for the month of October 2008 (the "Claims"), both the Financial Reports and the Claims being (i) included in the packet distributed to the Board prior to the November 20, 2008, Special Meeting of the Board, and (ii) incorporated herein by reference;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby (i) accepts the Financial Reports and (ii) approves and authorizes payment of the Claims in the total amount of \$1,218,726.78.

B. Service Agreements.

1. Airports Council International, Airport Service Quality Survey Agreement, JEIA: Approve Agreement.
2. JMAA Project No. 007-08, Master Plans for JEIA and HKS, Agreement to Perform Fee Analysis: Approve Agreement.

Mr. Vanderleest directed the Board's attention to the memoranda in the Packet which described these matters, and discussed these matters with the Board. After discussion, the Board decided to consider these matters separately.

Upon motion duly made by Commissioner Stewart, seconded by Commissioner Patton, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING AGREEMENT WITH
AIRPORTS COUNCIL INTERNATIONAL REGARDING AIRPORT
SERVICE QUALITY SURVEY**

WHEREAS, the staff of the Jackson Municipal Airport Authority (the “Authority”) has recommended that the Board of Commissioners (the “Board”) of the Authority approve and authorize negotiation and execution of an agreement with Airports Council International (“ACI”) for participation in a certain Airport Service Quality Survey program (the “Survey Program”), all as more particularly described in that certain memorandum dated November 12, 2008, which was (i) included in the packet distributed to the Board prior to the November 20, 2008, Special Meeting of the Board, and (ii) incorporated herein by reference (the “Memorandum”) ; and

WHEREAS, the Board has reviewed and considered the Memorandum and considered said recommendation by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, approve and authorize negotiation and execution of an agreement with ACI for participation in the Survey Program (the “ACI Agreement”), the ACI Agreement to be in such form and to contain such terms and conditions consistent with the Memorandum as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.

Upon motion duly made by Commissioner Glover, seconded by Commissioner Patton, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING AN AGREEMENT
WITH MARLOWE & COMPANY FOR AN ASSESSMENT OF CERTAIN
FEE PROPOSALS**

WHEREAS, the staff of the Jackson Municipal Airport Authority (the “Authority”) has recommended that the Board of Commissioners (the “Board”) of the Authority approve and authorize negotiation and execution of an agreement with Marlowe & Company (“Marlowe”) to perform a third party assessment of certain fee proposals to be received by the Authority in connection with development of Master Plans for Jackson-Evers International Airport and Hawkins Field (the “Assessment Services”), all as more particularly described in that certain memorandum dated November 13, 2008, which was (i) included in the packet distributed to the Board prior to the November 20, 2008, Special

Meeting of the Board, and (ii) incorporated herein by reference (the “Memorandum”); and

WHEREAS, the Board has reviewed and considered the Memorandum and considered said recommendation by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, approve and authorize negotiation and execution of an agreement with Marlowe to perform the Assessment Services (the “Marlowe Agreement”), the Marlowe Agreement to be in such form and to contain such terms and conditions consistent with the Memorandum as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.

C. Construction Projects.

1. JMAA Project No. 001-09, Interior Renovations to FAA Building, JEIA: Authorize Advertisement for Bids.
2. JMAA Project No. 002-09, Removal and Replacement of the Air Traffic Control Tower HVAC Units, JEIA: Authorize Advertisement for Bids.
3. JMAA Project No. 004-09, Contract No. 004-09-286-16, Apron Repairs Phase III, JEIA: Authorize Addendum to Engineering Contract and Advertisement for Bids.
4. JMAA Project No. 003-09, Hawkins Field Signage and Markings Repair and Replacement, HKS: Authorize Request for Qualifications for Engineering Services.
5. JMAA Project No. 013-08, Pavement Assessment and Repair, Runway 16L – 34R, JEIA: Authorize Request for Qualifications for Engineering Services.
6. JMAA Project No. 005-09, Storm Water Drainage Improvements, Phases I - III, JEIA: Authorize Request for Qualifications for Engineering Services.

Mr. Vanderleest directed the Board’s attention to the memoranda in the Packet which described these matters, and discussed these matters with the Board.

After discussion, upon motion duly made by Commissioner Glover, seconded by Commissioner Patton, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING CERTAIN ACTIONS
WITH RESPECT TO CERTAIN CONSTRUCTION PROJECTS**

WHEREAS, the staff of the Jackson Municipal Airport Authority (the “Authority”) has recommended that the Board of Commissioners (the “Board”) of the Authority approve and authorize certain actions with respect to certain construction projects identified below, all as more particularly described in certain memoranda (i) included in the packet distributed to the Board prior to the November 20, 2008, Special Meeting of the Board and (ii) incorporated herein by reference (separately, each a “Memorandum;” collectively, the “Memoranda”); and

WHEREAS, the Board has reviewed the Memoranda and considered the recommendations therein by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, take the following action:

1. The Board approves and authorizes publication of an advertisement for bids for (i) removal and replacement of existing carpet and (ii) repainting of interior space at the Federal Aviation Administration building located at Jackson-Evers International Airport (“JEIA”), as more particularly described in the Memorandum dated October 14, 2008, relating to this matter.
2. The Board approves and authorizes publication of an advertisement for bids for replacement of the HVAC units serving the Air Traffic Control Tower at JEIA, as more particularly described in the Memorandum dated November 14, 2008, relating to this matter.
3. The Board approves and authorizes (i) negotiation and execution of an Addendum (the “NS Addendum”) to the Professional Services Agreement with Neel-Schaffer, Inc. (“NS”) to employ NS to provide certain professional construction engineering services in connection with repairs to the aircraft parking apron and non-movement areas at JEIA (the “NS Project”), said NS Addendum to be in such form and to contain such terms and conditions consistent with the foregoing and the Memorandum dated November 13, 2008, relating to this matter, as may be deemed appropriate by the Chief Executive Officer of the Authority as evidenced by his execution thereof; and (ii) publication of an advertisement for bids for the NS Project.
4. The Board approves and authorizes publication of a request for qualifications to provide engineering services for design and construction oversight for repairs, replacements and enhancements to existing airfield lighting and markings at Hawkins Field Airport, as more particularly described in the Memorandum dated November 14, 2008, relating to this matter.

5. The Board approves and authorizes publication of a request for qualifications to provide engineering services for design and construction oversight for repairs to Runway 16L-34R at JEIA, as more particularly described in the Memorandum dated November 13, 2008, relating to this matter.
6. The Board approves and authorizes publication of a request for qualifications to provide engineering services, including design and construction oversight, for repairs to the existing storm water system at JEIA, as more particularly described in the Memorandum dated November 13, 2008, relating to this matter.

D. Procurements.

1. JMAA Project No. 006-09, Communications Console Upgrade, JMAA: Authorize Agreement for Purchase and Installation; Authorize Reallocation and Expenditure of AIP Grant Funds.
2. Purchase of Service Desk Express Software and Support Service Agreement: Authorize Purchase and Agreement.
3. Fuel Purchases, JMAA: Approve Terms and Authorize Purchases.

Mr. Vanderleest directed the Board's attention to the memoranda in the Packet which described these matters, and discussed these matters with the Board.

After discussion, upon motion duly made by Commissioner Patton, seconded by Commissioner Stewart, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING CERTAIN ACTIONS
WITH RESPECT TO CERTAIN PROCUREMENTS**

WHEREAS, the staff of the Jackson Municipal Airport Authority (the "Authority") has recommended that the Board of Commissioners (the "Board") of the Authority approve and authorize certain actions and negotiation and execution of certain agreements, all with respect to certain procurements identified below, and all as more particularly described in certain memoranda (i) included in the packet distributed to the Board prior to the November 20, 2008, Special Meeting of the Board and (ii) incorporated herein by reference (separately, each a "Memorandum;" collectively, the "Memoranda"); and

WHEREAS, the Board has reviewed the Memoranda and considered the recommendations therein by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and

responsibilities of the Authority to, and the Board hereby does, take the following action:

1. The Board hereby approves and authorizes (i) the purchase of two C3 Maestro Dispatch Consoles from M/A-COM, Inc. for use in the Airport Operations Center at Jackson-Evers International Airport (the "Radio Equipment") and (ii) amendment of that certain AIP Grant No. 3-28-0037-036-2005 to reassign funds for the purchase of the Radio Equipment, all as more particularly described in the Memorandum dated November 14, 2008, relating to this matter.
2. The Board hereby approves and authorizes negotiation and execution of an agreement with Change Formation to purchase Service Desk Express software and to provide installation and configuration support and training for the Authority's Information Technology and Telecommunications staff on the use of said software (the "Change Formation Agreement"), all as more particularly described in the Memorandum dated November 13, 2008, relating to this matter, said Change Formation Agreement to be in such form and to contain such terms and conditions consistent with said Memorandum and the foregoing as may be deemed appropriate by the Chief Executive Officer of the Authority as evidenced by his execution thereof.
3. The Board hereby approves and authorizes negotiation and execution of an agreement with Dickerson Petroleum, Inc. for the purchase of fuel at set rates during the period between November 25, 2008, and November 24, 2009 (the "Fuel Purchase Agreement"), all as more particularly described in the Memorandum dated November 13, 2008, relating to this matter, said Fuel Purchase Agreement to be in such form and to contain such terms and conditions consistent with said Memorandum and the foregoing as may be deemed appropriate by the Chief Executive Officer of the Authority as evidenced by his execution thereof.

E. Lease and Concession Agreements.

1. Chamblee Company Leases, JMAA: Approve Lease Modifications.

Mr. Vanderleest directed the Board's attention to the memorandum in the Packet which described this matter. Mr. Vanderleest, Chairman Irvin and Mr. Wagner discussed the recommendations in said memorandum with the Board.

After discussion, upon motion duly made by Commissioner Stewart, seconded by Commissioner Glover, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING MODIFICATIONS
AND ACTIONS RELATING TO LEASES WITH CHAMBLEE COMPANY**

WHEREAS, the staff of the Jackson Municipal Airport Authority (the “Authority”) has recommended that the Board of Commissioners (the “Board”) of the Authority approve and authorize certain actions relating to certain leases between the Authority and Sleep-Inn Airport, LLC and Lakeland Income Properties, LLC (the “Chamblee Leases”), both entities being affiliates of Chamblee Company (collectively, including said affiliates, “Chamblee”), all as more particularly described in that certain memorandum dated November 17, 2008, (i) included in the packet distributed to the Board prior to the November 20, 2008, Special Meeting of the Board and (ii) incorporated herein by reference (the “Memorandum”); and

WHEREAS, the Board has reviewed the Memorandum and considered the recommendations therein by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, take the following action:

1. The Board hereby finds and determines that the real property subject to the Chamblee Leases (the “Leased Property”) and the Authority’s reversionary interest in the improvements thereon (the “Reversionary Interest”) are surplus and (i) no longer needed for Authority purposes and are not to be used in the Authority’s operation; (ii) that there is no state agency, board, commission or any governing authority within the state that has expressed a need or use for the Leased Property or the Reversionary Interest and the federal government has not expressed a need or use for the Leased Property or the Reversionary Interest; and (iii) that the use of the Leased Property and the Reversionary Interest for the purpose for which they are to be leased and sold, respectively, will promote and foster the development and improvement of the Authority or of the community in which the Authority is located and the civic, social, educational, cultural, moral, economic or industrial welfare thereof.
2. The Board hereby approves and authorizes the sale of the Reversionary Interest to Chamblee as surplus at the average appraised value of the Reversionary Interest, being \$48,000.00, and authorizes the Chief Executive Officer of the Authority to execute appropriate documents of conveyance consistent with the foregoing, said documents to be in such form and to contain such terms and conditions consistent with the foregoing and the Memorandum as deemed appropriate by the Chief Executive Officer, as evidenced by his execution thereof.
3. The Board hereby approves and authorizes negotiation and execution of new leases of the Leased Property as surplus to Chamblee (the “New Chamblee

Leases”), said New Chamblee Leases to include (i) a term of fifty (50) years from the earlier of the date of execution of the New Chamblee Leases or January 1, 2009; (ii) a first right of refusal for the Authority to acquire all of Chamblee’s interests under the New Chamblee Leases on terms not less favorable than those offered by or to any third party; (iii) ground rentals payable under the first five years of the term of the New Chamblee Leases to be at fair market value established by appraisal with adjustments to be made at five-year intervals based on changes in the Consumer Price Index (the “CPI”); provided, however, rents will not be adjusted downward even if there is a decrease in the CPI; and (iv) a requirement that, although no demolition or construction on the Leased Property would require prior approval by the Authority, any lessee under the New Chamblee Leases would be required to give notice to the Authority (including an opportunity to review any plans for demolition or construction) prior to commencing any demolition or construction; and (v) such other terms and conditions and be in such form consistent with the foregoing and the Memorandum as deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.

F. Other Matters.

1. Sale of Surplus Runway Sweepers, JMAA: Approve Sales to Cities of Terry and Newton, Mississippi.

Mr. Vanderleest directed the Board’s attention to the memorandum in the Packet which described this matter, and discussed this matter with the Board.

After discussion, upon motion duly made by Commissioner Stewart, seconded by Commissioner Glover, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION DECLARING CERTAIN EQUIPMENT TO BE SURPLUS
AND AUTHORIZING TRANSFER OF SAID EQUIPMENT TO THE
CITIES OF TERRY AND NEWTON, MISSISSIPPI**

WHEREAS, the staff of the Jackson Municipal Airport Authority (the “Authority”) has advised the Board of Commissioners (the “Board”) of the Authority that two certain runway and ramp sweepers (the “Sweepers”), as more particularly described in that certain memorandum dated November 12, 2008, which is (i) included in the packet distributed to the Board prior to the November 20, 2008, Special Meeting of the Board and (ii) incorporated herein by reference (the “Memorandum”), are no longer needed by the Authority for the conduct of its business and should be declared surplus, and has further advised the Board that the Cities of Terry and Newton, Mississippi (the “Cities”), have expressed a need for the Equipment and a willingness to pay a nominal amount to the Authority for said Sweepers, as set out in the Memorandum; and

WHEREAS, the Board has reviewed the Memorandum and considered the recommendation therein by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby finds and determines that (i) the Sweepers are surplus and no longer needed for Authority purposes and are not to be used in the Authority's operations; (ii) the Cities have expressed a need and use for the Sweepers, as set out in the Memorandum; and (iii) the sale of the Sweepers to the Cities for a nominal amount will promote and foster the development and improvement of the Authority, the community in which it is located, and the Cities, and the civic, social, educational, cultural, moral, economic or industrial welfare thereof; and in furtherance thereof, the Board hereby approves and authorizes the sale of one or the other of the Sweepers to each of the Cities of Terry and Newton, Mississippi, for \$1.00 from each City, subject to proper documentation in accordance with applicable law.

2. Conveyance of Property to the City of Pearl, Mississippi for Installation of a Water Well and Construction of a Water Tower.

Mr. Vanderleest directed the Board's attention to the memorandum in the Packet which described this matter, and discussed this matter with the Board.

After discussion, upon motion duly made by Commissioner Patton, seconded by Commissioner Glover, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING NEGOTIATION OF
AGREEMENT WITH THE CITY OF PEARL FOR LEASE OF LAND
FOR CONSTRUCTION OF WATER TOWER**

WHEREAS, the staff of the Jackson Municipal Airport Authority (the "Authority") has recommended that the Board of Commissioners (the "Board") of the Authority approve and authorize negotiation and execution of an agreement with the City of Pearl, Mississippi (the "City") (the "Water Tower Lease Agreement"), whereby the City would lease approximately one (1) acre of land on the east side of Jackson-Evers International Airport near El Dorado Road to the City for construction and installation of a water well and an approximately 1,000,000 gallon water tank/tower, all as more particularly described in that certain memorandum dated November 17, 2008, (i) included in the packet distributed to the Board prior to the November 20, 2008, Special Meeting of the Board and (ii) incorporated herein by reference (the "Memorandum"); and

WHEREAS, the Board has reviewed the Memorandum and considered the recommendations therein by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, approve and authorize negotiation of the Water Tower Lease Agreement with the City, subject

to submission of the final form of the Water Tower Lease Agreement to the Board for review and approval.

VI. CLOSED SESSION.

At approximately 8:10 a.m., Chairman Irvin requested that the Board enter into Closed Session for the limited purpose of considering whether to enter Executive Session for the limited purpose of discussing and taking action regarding (i) possible terms and conditions of a proposed sale of certain real property at JEIA and (ii) a personnel matter, both of which required confidential treatment.

Upon motion duly made by Commissioner Patton, seconded by Commissioner Glover, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted a resolution authorizing the Board to enter Closed Session for the purpose of considering whether to enter Executive Session for the limited purposes of discussing and taking action regarding (i) possible terms and conditions of a proposed sale of certain real property at JEIA and (ii) a personnel matter, both of which required confidential treatment.

The Board requested that everyone present leave the Meeting, except for Dirk Vanderleest, Alan Moore and Jeff Wagner.

At approximately 8:11 a.m., upon motion duly made by Commissioner Glover, seconded by Commissioner Stewart, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted a resolution authorizing the Board to enter Executive Session for the limited purpose of discussing and taking action regarding (i) possible terms and conditions of a proposed sale of certain real property at JEIA and (ii) a personnel matter, both of which required confidential treatment.

The Board requested that Dirk Vanderleest, Alan Moore and Jeff Wagner remain with the Board during the Executive Session.

VII. EXECUTIVE SESSION.

At approximately 8:12 a.m., the Board met in Executive Session for the limited purpose of discussing and taking action regarding (i) possible terms and conditions of a proposed sale of certain real property at JEIA and (ii) a personnel matter, both of which required confidential treatment.

VIII. OPEN SESSION.

At approximately 8:50 a.m., the Board reconvened the Meeting in Open Session, and Chairman Irvin invited the staff of the Authority and the general public back into the Meeting.

Chairman Irvin reported that, during the Executive Session, the Board had discussed but taken no action regarding (i) possible terms and conditions of a proposed sale of certain real property at JEIA and (ii) a personnel matter, both of which required confidential treatment.

IX. DISCUSSION: STRATEGIC INITIATIVES.

There was no discussion or action regarding Strategic Initiatives at the Meeting.

X. ADJOURNMENT.

There being no further business to come before the Meeting, upon motion duly made by Commissioner Stewart, seconded by Commissioner Patton, and unanimously approved by the affirmative votes of all Commissioners present, the Meeting was adjourned.

Respectfully submitted,

George E. Irvin, Sr., Chair

Dr. Glenda Glover, Vice Chair

Earle Jones

Johnnie P. Patton, R. PH.

Dr. Sylvia Stewart